

General Education Committee Minutes
April 8, 2026, 4:00 p.m.
COMBS 348 and [Zoom](#)

Present: Paul Fallon (chair), Suzie Kim (secretary), Leanna Giancarlo, Angela Pitts, Debra Schleef (Ex Officio), Brian Ogle (Ex Officio), Melissa Yakabouski (Ex Officio)

1. The meeting was called to order at 4:02 pm.

2. Courses

2.1. FINC 320 Personal Finance: **AMW**

The Gen Ed Committee members approved unanimously.

2.2. CYBR 461 Cybersecurity Certification Studies: **BTC**

The Gen Ed Committee members approved unanimously.

3. Requests for Re-evaluation

3.1. NOVA BUS 280 Introduction to International Business: **DGP**

The Gen Ed Committee members approved, with one dissenting vote.

3.2. BUAD 250 Business Communications: **AMW**

The Gen Ed Committee members approved unanimously.

3.3. BIO 105 General Biology for non-majors: **NSL**

The Gen Ed Committee members approved, with one dissenting vote.

3.4 COMM491: Individual Study: **AMW**

This course was not a request for transfer re-evaluation, but a proposal from a student for an Individual Study with Professor Elizabeth Johnson-Young.

The General Education Committee unanimously approved the request and found it administratively feasible. The members recommend providing further clarification on AMW Learning Outcome 1; given that this is an individual study, the student might reflect on how the chosen paper topic aligns with this outcome.

4. Old Business:

4.1. AMW revisions

The committee received a verbal report from Debra Schleef. Debra and Kimberly Young met and agreed not to revise the SLOs, and instead will focus on updating the rubric. Kimberly will meet with Kevin Chaffrey to consolidate the proposal for changes to the CIM system. These changes will not take effect until Fall 2027.

4.2. Additional possible samples for Requests for Re-evaluation

No additional samples are available at this time. The committee members will continue to seek appropriate examples.

4.3. Other Business

Paul requested electronic approval of the minutes by Friday, April 10, to allow for receipt before the UFC meeting (Jonathan Levin's deadline).

Leanna shared the names of next academic year's Gen Ed Committee members. The committee will need a new chair and secretary, to be determined in August.

5. Adjournment

The meeting was adjourned at 4:30 pm.

[Minutes approved electronically by the Committee on April 10, 2026]