

**Meeting on 9/29/2025 at 3:30pm via Zoom**

Members present: Christy Irish (Chair, Education), Janet Asper (Chemistry), Maria Laura Bocaz-Leiva (Modern Languages), John Marsh (Business, Secretary), Andrea Smith (Historic Preservation)

New Business:

- 1) Jepson and Sabbatical applications have been transferred to the committee.
  - a. The committee discussed the scoring table and process for discussing applications.
  - b. The committee will discuss individual applications at our meeting next week.
  - c. Our recommendations are then given to the administration who makes the final determinations. Victoria Russel attends that meeting to provide our perspective.
  - d. If applicants would like feedback, they should schedule a meeting with their dean rather than the committee itself.

The meeting was adjourned at 3:51pm.