

**SI-WI Committee  
Meeting Minutes  
Friday, August 29, 2025  
12:00PM. Zoom meeting**

**In attendance:**

Jared McDonald, Assistant Professor, Department of Political Sciences and International Affairs,  
Chair

Laura Sipe, Assistant Professor, Department of Biological Sciences, Secretary

Katherine Parker, Assistant Professor Department of Historic Preservation

Guanyi Leu, Assistant Professor, Department of Political Sciences and International affairs

Adria Goldman, Associate Professor Department of Communication and Digital Studies, Director  
Speaking Intensive Program, ex officio member

Leah Schweitzer, Director of the Speaking and Writing Center, Director, Writing Intensive Program  
ex officio member

**Not in attendance:**

Pamel Grothe, Associate Professor Department of Earth and Environmental Sciences

**Discussed:**

**1. Recording concerns for SI assessment**

Adria introduced concerns about recording speaking assignments, which is necessary for assessment of the Speaking Intensive learning outcomes. We considered more transparent language to share with students in courses being assessed

**2. How do we enforce WI designation?**

Following the assessment of WI courses this past year, Leah noticed a few courses that were designated WI, however, did not fulfill the requirements when taught. We noted when course are approved across multiple professors, the chair is responsible for validating each syllabi meets the designation requirement.

We proposed various structures for continuing review of syllabi and will discuss this again next meeting.

**Posting Meeting Minutes:** Agreed to continue to reflect on today's discussion and coordinate future meetings.

**Future Meetings:** Goal is to have meetings one week ahead of UFC deadline for reports.

**Meeting Adjourned:** 12:55.