**Meeting on 5/5/2025 at 2:00pm via Zoom**

Members present: Christy Irish (Chair, Education), Janet Asper (Chemistry), Jennifer Hansen-Glucklich (Secretary, Modern Languages and Literatures), John Marsh (Business), Kristin Marsh (Sociology), Andrea Smith (Historic Preservation)

Old Business:

1. The meeting started with Christy thanking members of the committee who wrote statements introducing the recipients of this year’s faculty awards.
2. The committee discussed the fact that we did not receive any nominations this year for the SCHEV award (Rising Star Award). Christy suggested that in the future, we should ask each Dean to nominate a candidate; we should be getting a few nominations each year. Part of the problem, perhaps, is that these nominations require a lot of effort – the award amount, though, is substantial.
3. The committee then discussed the workshop that Christy organized this spring to help faculty better prepare their sabbatical applications. The workshop was a success; participants found it very helpful. Christy will upload easy to read materials concerning sabbatical applications to the committee website soon. The workshop will be offered again next spring.

New Business:

1. Kristin and Jennifer are rotating off the committee, and two new members are joining, Andrea Smith and Maria Laura Bocaz-Leiva.
2. Christy will continue next year as chair of the committee. John will take on the role of secretary.
3. Meeting times for the fall semester were discussed. It looks like the best time is Mondays at 3:30.