**Meeting on 3/24/2025 at 2:00pm via Zoom**

Members present: Christy Irish (Chair, Education), John Marsh (Business), Jennifer Hansen-Glucklich (Secretary, Modern Languages and Literatures), Kristin Marsh (Sociology), Victoria Russel (Ex-Officio Member, Center for Teaching)

New Business:

1. We have received two nominations for the BOV faculty award. The BOV will make this decision.
2. Christy reported on the USFFAC workshop. Important points discussed at the workshop were the need for transparency concerning how many sabbaticals are awarded each year (the university now has fewer funds and more applications than in the past) and clarification regarding the decision-making process as well as the procedure for receiving feedback from the Deans. As in the past, announcements of winners of fellowships and sabbaticals will once again be announced to the university community – this will also help with transparency.
3. Information regarding procedures for applying for the Waple Professorship needs to be updated. Information regarding all faculty awards should be centralized to increase clarity and avoid confusion.

At our next meeting, on April 7, 2025, we will discuss the remaining faculty award nominations. Our final meeting will take place on May 5, 2025, at which time we will consider who is rotating on and off the committee.