**University Faculty Affairs Committee Meeting Minutes**

**Friday, September 27th, 2024**

**2:00 p.m. via Zoom**

**Committee Members in Attendance:** Miriam Liss (chair), Will Mackintosh (secretary), Melissa Wells, Brad Lamphere, Smita Jain Oxford

**Committee Members Absent:** Jessica Zeitz

**Visitors in Attendance:** None

1. Chair Miriam Liss called the meeting to order at 2:04 PM.
2. Old business:
	1. Sabbatical report: Miriam shared that Tim O’Donnell needs additional time to acquire the requested sabbatical data. The committee decided to be patient waiting for the data, but the committee expressed concern that sabbatical data is not being collected. If in 2 weeks we haven’t heard from Tim the committee may decide to recommend that better data be kept keeping forward.
	2. Workload recommendations: The committee worked together through the draft workload recommendation report. The committee was satisfied with the draft and voted unanimously to forward it to UFC.
	3. P&T reorganizations report: The committee discussed two possible models for P&T going forward: either we move to a single university P&T committee with separate standards for different departments/programs, or we keep college-level committees while creating separate tenure standards for specific programs within each college-level committee. The committee was unable to reach consensus and tabled to conversation for further discussion.

Our next meeting with be Friday, October 18th at 2 PM on zoom. Miriam will invite Tim O’Donnell, Kevin Caffrey, and Debra Schleef to our next meeting.

The committee was adjourned at 3:22 PM.

Minutes were approved via email on 9/28/24.