

Digital Intensive Committee Meeting Minutes

April 19, 2024, at 12:30 pm
Zoom meeting

In Attendance

Swati Agrawal, Cartland Berge, Kalpesh Bhatt, Brenta Blevins, Shannon Hauser, Jerry Slezak, Andi Smith

Old Business Discussion

The previous minutes had been approved via email and submitted to the UFC.

Swati confirmed that she submitted an action item to the UFC requesting the DI designation be removed from the PSYC 362 course.

Via email, Brenta and Swati followed up with Debra Schleef about DI assessment. DI assessment has been an on-going DI committee topic as assessors have reported difficulty assessing how student work is fulfilling the DI SLOs appropriate to different fields and when it can be difficult for assessors to get digital artifacts submitted for assessment to work/perform based on the highly digital nature of the work. The plan is to use for this summer's assessment Brenta's reflection essay format in DGST 101 in comparison with DGST 301E course artifacts, which will not necessarily have the same kind of reflection essay. Assessors can then report back on the Summer 2024 DI assessment to Debra Schleef, and the DI committee may recommend to DI proposers how courses should be prepared for assessment and update the DI website with recommendations, such as a reflection essay format if that's deemed an appropriate strategy moving forward.

The DI committee still needs to ask for permission from Ben LaBreche to share his ENGL 390B proposal on the DI website as an additional [sample proposal](#) model in a different discipline than those on the website.

New Business Discussion

The committee voted for Kalpesh Bhatt as chair and Andi Smith as secretary.

The committee offered discussion and resources for the new committee members:

- We recommended that the new committee officers contact webmaster@umw.edu for getting editing access to the [DI committee website](#) and the [UFC DI website](#) (for posting minutes and action items).
 - At a minimum, the DI committee website will need updates for officers and due dates for 2024-25.
 - Converting minutes to PDF means users can view minutes/action items in their web browsers.

- The UFC chair will specify how they want minutes/action items.
- Kevin Caffrey in the registrar's office is a helpful resource for Banner and is currently [the CIM manager](#).
- In the fall, the [Provost's website](#) will list UFC meetings around which DI meetings need to be in advance to submit action items and minutes. The DI committee chair usually coordinates with the chairs of WI, SI, Honors, DBL, etc. on a shared proposal due date.
- The non-voting ex-officio members can provide helpful continuity and assistance for the new committee members.
- DI Committee officers/members may propose their own DI courses; typically, a proposing member will not vote on their own proposal.

The meeting adjourned at 12:45.