

## **Distance and Blended Learning Committee**

### **Meeting Minutes**

**April 5, 2024, 3:30 p.m.**

#### **Zoom meeting**

#### **In Attendance**

Suzie Kim (chair), Janie Lee (secretary), J.D. Swerzenski, Ping Yin, Paul Boger (ex officio), Jerry Slezak (ex officio)

#### **Approval of Minutes**

The minutes from the February 2 meeting were approved.

#### **Updates on Chair Activity**

The following CPS mini courses were reviewed and received approval for Spring 2024 only (chair review by Suzie Kim).

1. EDUC 04UMC (Ai-Sayed Ahmed)
2. EDUC 05NMC (Honold)
3. EDUC 05XMC (McAvinney)

The following courses were reviewed and received emergency approval for Summer 2024 only (chair review by Suzie Kim).

1. MDFL 201L (Wing)
2. SPAN 101 (Watrell)
3. SPAN 102 (Watrell)
4. SPAN 201 (Fajardo-Cardenas)
5. SPAN 202 (Fajardo-Cardenas)

The following courses were reviewed and received emergency approval for Fall 2024 only (chair review by Suzie Kim).

1. BLST 102 (Fairbanks)
2. EDSE 539 (no instructor yet)
3. EDSE 541 (no instructor yet)
4. ENGL 306R (no instructor yet)
5. NURS 330 (McDermott-Trevino)
6. NURS 350 (McDermott-Trevino)
7. NURS 330 (Atarhi-Dugan for all instructors)
8. NURS 350 (Atarhi-Dugan for all instructors)
9. NURS 360 (Atarhi-Dugan for all instructors)

#### **The Role of DBLC**

Discussion about drafting a statement to the UFC about the termination of the committee. We'll hold off on this since the faculty governance structure seems to be a

transitional period. We should think about what would exist in place of this committee if the committee were to be disbanded.

Would providing a checklist or guidelines work in lieu of a committee approval? Would we want to advocate for the University to hire a staff instructional designer to enhance distance and blended learning? Could the committee exist but have the approval procedure be outsourced to each department/program chair? We'll continue our discussion in Fall 2024.

### **Election of Officers for 2024-2025**

J.D. volunteered to be secretary. No one has volunteered to be chair. We'll discuss leadership positions further via email.

[Update: After the meeting, Ping Yin (Fall 2024) and J.D. Swerzenski (Spring 2025) were voted to be chairs. Janie Lee will serve as secretary.]

2024-25 meetings are tentatively scheduled for Friday afternoons. But of course, we'll coordinate with new members when they are appointed.

**The meeting adjourned at 3:49 p.m.**

Respectfully submitted,  
Janie Lee