

# University of Mary Washington

## **FSEM Committee**

### **February 29<sup>th</sup>, 2024 Regular Meeting**

Time and Location: 11am, HCC211

In attendance:

#### **2023-2024 FSEM Committee**

- 2024 Jennifer Walker (Associate Professor, COE) – Not in attendance
- 2025 Bridgette Dennett, Chair (Assistant, CAS)
- 2025 Marcus Leppanen, Secretary (Assistant Professor, CAS) – Attended virtually
- 2026 Gary Richards (Professor, CAS)
- 2026 Marco Millones (Associate, CAS)

#### **EX OFFICIO MEMBERS**

- April Wynn, Director of the FSEM Program

#### **I. New Business:**

- a. Proposal Review for “add-instructor” proposals:
  - i. Add-Instructor Proposal, Thriving in College (Bhatt) – Approved unanimously by those in attendance.
  - ii. Add-Instructor Proposal, International Fairytales (Lewis) – Committee voted to approve with minor changes. The committee recommends a reduction in writing burden but is not requiring one. April continues to communicate with faculty about an emphasis on quality over quantity of writing for students in FSEM.

#### **II. Old Business:**

- a. Set Spring Deadline for Proposals
  - i. Committee decided on Mon, April 15<sup>th</sup>. This date is currently an internal deadline that might be made external moving forward.
- b. Discuss Call for Proposals for Fall 2024
  - i. Creating more of a checklist type format for people to use that is similar to our internal checklist for reviewing
  - ii. All proposals will now go through the same process – there is no differentiating between add-instructor and new proposals as far as the review process is concerned.
  - iii. Date to send out the call for proposals is TBD
- c. Continue discussion about streamlining SLOs
  - i. Committee has a goal to reorganize/reframe the SLO’s with a focus on creating a single learning outcome for each of a set of structured goals.
    1. For context: Current SLO’s focus broadly on writing, speaking, and research.

- ii. Committee discussed the value of realigning the SLO's to better structure the things faculty are already doing in their courses, as well as possible labels that could support a re-framing.
- iii. April will be meeting with leaders of various campus resources to make sure we are communicating expectations effectively (e.g., the Speaking and Writing Center)
- iv. Marcus volunteered to produce an update to the check sheet given to faculty to help them structure proposals. Preferred date for getting a proposed set of updates to the rest of the committee is March 21<sup>st</sup>

III. Remaining Spring 2024 Meetings:  
Thurs, March 28<sup>th</sup> at 11am, HCC211  
Thurs, April 25<sup>th</sup> at 11am, HCC211

IV. Meeting adjourned at 12:00pm.