

Speaking Intensive Committee Minutes for Jan 25, 2024 Meeting

Meeting began: 2:30 PM

Members present: Erin Palmwood (Chair), Debra Hydorn (Secretary), Erin Devlin, Pamela Grothe, Leanna Giancarlo, Leah Schweitzer

- **Old Business**

- SI credit for students who do not complete all SI assignments in a course
 - Erin P shared results of consultation with other committee chairs, which concluded that students can obtain SI credit in an SI course even if they do not complete all 3 SI assignments.
 - The committee agreed that individual instructors have discretion with this and may specify that students cannot pass their SI course if they do not complete all three SI assignments.

- **New Business**

- Proposal review for Fall 2024 deadline
 - The committee agreed to continue using the review process from Fall 2023. Erin P will post all proposal materials to a shared folder, and committee members will vote on proposals via a shared document. Any points of disagreement will be discussed via email or by scheduling another meeting.
 - The committee agreed on the following timeline: proposals are due 1/26; Erin P will compile and share materials on 1/27; the committee will provide feedback on proposals by 2/1.

- **Announcements**

- SI Program
 - The SI program is currently planning for SI assessments and is waiting to hear back from some departments about their participation in the assessment process. Adria is happy to answer questions about assessment for SI courses from faculty.
 - The SI program is currently planning spring faculty development programming and will be asking the committee for help promoting this soon.
- Speaking and Writing Center
 - The committee was asked to send Leah the names of any students who are strong speakers and have high empathy to potentially serve as speaking consultants.
 - Reminder that faculty can request speaking and writing workshops for their classes via online system.

- **Next meeting**

- Erin P will contact the committee to schedule the final meeting of the academic year in April. Additional meetings may be scheduled as needed before that time.

Meeting adjourned: 2:41 PM

Minutes submitted by: Erin Palmwood