

Distance and Blended Learning Committee

Meeting Minutes

February 2, 2024, 3:30 p.m.

Zoom meeting

In Attendance

Suzie Kim (chair), Janie Lee (secretary), Victoria Russell (ex officio), Jerry Slezak (ex officio), J.D. Swerzenski, Ping Yin

Melody Denhere sent comments to Suzie Kim in absentia.

Approval of Minutes

The minutes from the November 10 meeting were approved.

Updates on Chair Activity

The following course was reviewed and received emergency approval for Spring 2024 only (chair review by Suzie Kim).

1. MGMT346 (Bullock)

The following CPS mini course was reviewed and received emergency approval for Spring 2024 only (chair review by Suzie Kim).

1. EDUC06UMC (Jenkins)

The following course was reviewed and received emergency approval for Summer 2024 only (chair review by Suzie Kim).

1. JOUR200 (Estes-Thomas)

Consideration of Applications for Fall 2024

The following courses were reviewed and received full approval for Fall 2024. Most applications received the committee's comments for improvement, which the Chair will forward to applicants.

1. ACCT102 (Yang)
2. ACCT102 (Machande)
3. ACCT310 (Yang)
4. ACCT320 (Yang)
5. BLAW300 (Kinsley)
6. BUAD364 (Chen)
7. BUAD473 (Chen)
8. COMM206 (Goldman)
9. COMM206 (Crosby)
10. DGST101 (Berge)
11. ECON201B (all instructors)
12. EDSE515 (all instructors)

13. FINC411 (Graefe-Anderson)
14. FINC430 (Graefe-Anderson)
15. GBUS503 (Marsh)
16. GBUS526 (Zhao)
17. GBUS529 (Chen)
18. IDIS195 (Chen)
19. MGMT301 (Fallah)
20. MGMT490 (Chen)
21. MKTG301 (Majid)
22. MKTG411 (Majid)
23. MKTG417 (Majid)
24. MKTG427 (Majid)

The following course was provisionally approved upon the receipt of an updated syllabus.

1. MKTG420 (Oxford)

Consideration of Applications for Spring 2025

The following course was reviewed and received full approval for Spring 2025.

1. EDCI527 (all instructors)

Updating Website

Paul Boger pointed out that a document for 'student support services' on the DBLC page is outdated. We voted to replace it with the following page from the Provost's website.

<https://provost.umw.edu/sample-statements-for-course-syllabi/>

Meeting Date

Last meeting for Spring 2024 is on April 5 at 3:30 pm. We will welcome new members and decide on officers.

Officers for 2024-2025

Suzie is rotating out. J.D. volunteered to be secretary. Ping will be on sabbatical. Janie expressed her wish not to be chair.

The Role of DBLC

Prompted by discussions in the UFC and UFOC with regards to committee structures, DBLC will start exploring whether or not the committee should be eliminated and draft a statement to send to the UFC.

The meeting adjourned at 4:11 p.m.

Respectfully submitted,
Janie Lee