



FSEM Committee

February 1st, 2024 Regular Meeting

Time and Location: 11am, HCC211

In attendance:

2023-2024 FSEM Committee

- 2024 Jennifer Walker (Associate Professor, COE)
- 2025 Bridgette Dennett, Chair (Assistant Professor, CAS)
- 2025 Marcus Leppanen, Secretary (Assistant Professor, CAS)
- 2026 Gary Richards (Professor, CAS)
- 2026 Marco Millones (Associate Professor, CAS) – attended virtually

EX OFFICIO MEMBERS

- April Wynn, Director of the FSEM Program

- I. Introductions (Meeting called to order at 11:00am)
- II. Old Business:
 - a. Review of Ray Levy Proposal – No updates to review. No new vote.
- III. New Business:
 - a. Look at current SLO's and determine if they need revisions
 - i. Information about our expectations is often discussed at department level without communication with committee chair, leading to some confusion about actual expectations.
 1. Could be ways to make the current SLO's more streamlined and clearer to faculty which would benefit students.
 2. Condensing current SLO's for better parallel structure would be good.
 - ii. Discussed adding a new SLO focused on students' learning about university resources (Speaking and Writing Center, ODR, Talley, Gwen Hale, etc.). Discussion about whether that would increase instructor workload or just make something that faculty already do explicit in the syllabus. Needs to be discussed further.
 - iii. Discussion of SLOs expanded to include some of the recommendations from the AOWG – including more credit counts for instructors of the FSEM, how to "account" for the FSEM in teaching load metrics.
 1. Ideas were floated about how to meet some of the concerns/ideas expressed in the AOWG report with how to modernize the FSEM learning outcomes to meet post-Covid students.
 2. Much discussion centered around how prepared students are to write in their first semester and how much writing is in the FSEM (near WI levels in many). The benefits of spacing out skill learning were discussed as well.

- b. Discuss current policy for approving add-instructor proposals.
 - i. Kalpesh Bhatt and Joe Romero are submitting add-instructor proposals for Thriving in College, and Betsy Lewis is submitting an add-instructor proposal for MDFL Fairy Tales. We gave them a deadline of February 29th to submit the proposal so that we can have the courses submitted to the March UFC agenda.
 - ii. Need to make clearer that Add Instructor should require some form of communication with prior instructor. Expectations across iterations of the committee change, so instructors should know they may need to update previous syllabi from previously approved proposals.
 - iii. Every proposal should receive the same review, even if just Add Instructor.
 - iv. Need to establish a spring deadline for add-instructor proposals.
 - 1. December deadline is required for the upcoming academic year (Dec. 2023 to teach Fall 2024)
 - 2. A Spring deadline would be internal for the committee and be for proposals not due to be taught the upcoming calendar year
 - c. Need to schedule remaining meetings for Spring 2024.
 - i. Scheduling will be done virtually
- IV. Next meeting – TBD

Meeting adjourned at 11:59pm