



FSEM Committee

December 12th, 2023 Virtual Meeting

Time and Location: Zoom and Email

In attendance:

2023-2024 FSEM Committee

- 2025 Bridgette Dennett, Chair (Assistant Professor, CAS)
- 2025 Marcus Leppanen, Secretary (Assistant Professor, CAS)
- 2026 Gary Richards (Professor, CAS)
- 2026 Marco Millones (Associate Professor, CAS)
- 2024 Jennifer Walker (Associate Professor, COE)

EX OFFICIO MEMBERS

- April Wynn, Director of the FSEM Program

I. Old Business:

- a. Proposal review for previously submitted FSEMs:
 - i. History Wars – Accept with Minimal Revisions
 - 1. Recommendations given were to make inclusion of instructor feedback clearer, add detail to the calendar, and include campus visits (i.e., Peer Academic Services, Speaking and Writing Center, Academic Services, Library)
 - ii. Arabic Cuisine – Accepted
 - 1. Made note that highlighting of revisions can speed up committee review process
 - iii. Mad Scientists – Accepted

II. New Business:

- a. Proposal review for newly submitted FSEMs:
 - i. Homer's Odyssey – Accept with Revisions
 - 1. Recommendations given were to include required learning modules and visits to Library and Academic Services, while making goal of Speaking and Writing Center visits clearer. Committee recommended a reduction in writing load and updated clarity on feedback provided to students, both from peers and the instructor. Syllabus could be updated to avoid gendered language and have a calendar that reflects a Fall semester schedule.
 - 2. Set a deadline of January 8, 2024 to receive revisions to this proposal
- b. Proposal Review for "add-instructor" proposals:
 - i. Thriving in College, Erin Palmwood – Approved by the committee

- III. Reminder: next meeting is scheduled for January 24, 2024 from 1:00 – 2:00pm in HCC 211
 - a. Will be discussing updated to the proposal guidelines, SLO language, and may be reviewing any revised proposals

Submitted by,

Marcus Leppanen