**Student Affairs and Campus Life Advisory Subcommittee Meeting Minutes**

**Meeting Time**

September 15, 2023, at 1:00 p.m.

**Location**

HCC 310Top of Form

**Attendees**

Introductions by present committee members and student representatives

* Dr. Ginny Morriss, Assistant Professor of Biology, Chair of Committee
* Melissa Jones, Dean of Students/Associate VP of Student Affairs (ex-officio Committee Member)
* April Wynn, Associate Professor of Biology, Committee Member
* Randall Reif, Associate Professor of Chemistry and Physics, Committee Member
* Ashe Laughlin, Assistant Professor of Studio Art, Secretary
* Rachael Nolan, Student Member
* Ravi Palat, Student Member
* Michael Hall, University Police Chief, Guest Speaker

**Agenda item 1**

Introduced by Dr. Morriss, Committee Chair

**Charge of the committee**

* The committee's charge is to work in an advisory fashion with the Vice President for Student Affairs and the Associate Vice President and Dean of Student Life.
  + This advisory role includes addressing non-academic student priorities, such as identifying timely issues that may pose risks to our students, promoting a positive community ethos across all UMW campuses, publicizing, and supporting student-service opportunities, and contributing to the development of campus life aspects, including new buildings, to enhance students' educational experiences.
* Additionally, the committee is responsible for communicating its decisions to the University Faculty Council (UFC)
  + Relaying any concerns or feedback from the UFC back to the Vice President for Student Affairs and the Dean of Student Life.

**Agenda item 2**

Dean Melissa Jones, Dean Students/Associate VP Student Affairs

**Work in an advisory fashion with the Vice President for Student Affairs and the Associate Vice President and Dean of Student Life on non-academic student priorities, including but not limited to, helping identify timely issues that may put our students in high-risk situations, promoting a positive community ethos across all UMW campuses, publicizing and supporting student-service opportunities, and otherwise helping develop those aspects of campus life, including new buildings, that could enhance student’s educational experiences.**

* Dean Jones introduced Dr. Juliette Landphair’s role as the Vice President of Student Affairs on the Committee, although she couldn't be present at this committee meeting.
  + Dean Jones highlighted Dr. Landphair’s pivotal role in overseeing various areas related to student affairs.
  + Pointing out that Juliette reports directly to the university president, which is the typical format at most institutions.
  + Dr. Landphair's role encompasses five larger reporting areas, including public safety.
    - Supervising public safety is a demanding task, as it operates 24/7, ensuring campus safety year-round.
    - Public safety not only responds to incidents but also plays a crucial role in behavioral intervention, crisis management, and prevention.
* Dean Jones, as the Dean of Students, works closely with Dr. Landphair in her capacity as the head of behavioral intervention and crisis management.
  + This partnership is vital in ensuring the safety and well-being of the campus community.
* The committee members discussed the unique title of "Vice President of Student Affairs" and how it may not be immediately intuitive for those unfamiliar with the university's organizational structure.
  + However, they recognized the importance of Dr. Landphair's role in overseeing critical aspects of student life and safety at the institution.

**Agenda Item 3**

Dean Jones

**Communicate student-affairs and campus-life decisions to the faculty via the University Faculty Council and the governing bodies of the colleges, and faculty concerns and ideas back to the Vice President for Student Affairs and the Associate Vice President and Dean of Student Life**

**\*Organization of the Student Affairs Office** (discussed concurrently)

* An overview of her role within the university and the various areas she oversees within Student Affairs.
  + Include student activities, engagement, orientation, new student programs (including orientation), parental programs, and transfer student support services. These areas collectively contribute to enhancing the overall student experience.
* Elaborated on the Student Finance Committee, which is a crucial body responsible for allocating funds and making decisions on various initiatives.
  + Consists of both students and non-students, with a budget of $177,000 for the entire year.
  + Noted that this budget may seem substantial, but it is essential to fund numerous programs and initiatives.
* Dean Jones also mentioned Dr. Ray Tuttle, who is the new Health Promotions and Student Success Specialist
  + Emphasizing the importance of proactive behavioral intervention and crisis management. Dr. Tuttle's role involves reaching out to faculty members to gather information about students who may need support.
* Further discussed the areas overseen by Vice President for Student Affairs, Juliette Landphair
  + include public safety, multicultural affairs, residence life, housing, student conduct, and wellness.
* Mentioned the vacant position in Multicultural Affairs which is currently undergoing a search process.
* Discussion also touched upon the aspirational goal of having an Associate Vice President (AVP) for Wellness in the future.
* This position would oversee various aspects of student health and mental well-being, aligning with a public health approach.
* Addressed the importance of mental health and wellness issues, which have become increasingly significant in higher education.
  + There are various initiatives and funding efforts being considered at the state level to support these areas.
* Dean Jones concluded by mentioning that athletics is not shown on the organizational chart but has a dotted line reporting to Dr. Landphair.

**Agenda Item 4**

Campus Police Chief Michael Hall

**Run Hide Fight information**

* [**https://www.umw.edu/police/safety-resources/**](https://www.umw.edu/police/safety-resources/)
* [**https://www.umw.edu/police/crime-prevention/active-shooter-response-for-students-faculty-and-staff/**](https://www.umw.edu/police/crime-prevention/active-shooter-response-for-students-faculty-and-staff/)
* During this agenda item, the participants discussed the video presentation and strategies for community engagement. The key points of the discussion were as follows:
* **Video Purpose:** The video aims to provide information about campus safety resources and procedures without delving into graphic details.
  + The approach is to convey the message effectively and avoid unnecessary drama.
* **Engagement Strategy:** Chief Hall mentioned that Dr. Landphair seeks committee feedback on disseminating Run Hide Fight information and related video to faculty.
  + To reach different segments of the campus community, they are making themselves available for one-on-one meetings with various groups, such as departments, performing arts, and more.
  + The goal is to customize the message for each group's dynamics.
  + Highlighting the role of law enforcement in promoting mental health and crisis intervention.
* **Video Production:** He said he has received a positive response to the quality and content of the videos.
  + The video production cost was mentioned, which was around $17,000.
  + It's intended to be a resource for both students and the community, especially newcomers who might not be familiar with available resources.
* **Community Support:** He emphasized that there should be a community approach to the videos.
  + The focus is on fostering a sense of community support, with an emphasis on supporting faculty and staff.
    - The idea is to empower individuals to recognize and address problematic situations.
* **Student Involvement:** The discussion touched on involving students more actively.
  + Including gathering their feedback and perspectives on campus safety.
* **Distribution:** The distribution of the video was discussed, with considerations for reaching both students and faculty.
  + Suggestions included incorporating the video into syllabi and utilizing campus TVs.
* Concerns were and have been raised about possible triggering effect of videos.
* It was suggested that shorter, less triggering, clips might be shown with QR codes or links on videos and or print to direct viewers to the full-length versions.
* **Feedback:** Gathering feedback on the video's effectiveness and how it's received by the community is crucial.
  + The idea of creating short teaser trailers to promote the video was also discussed.
* **Faculty Involvement:** Engaging faculty through department chairs and incorporating the video into syllabi or class modules.
  + Seen as an effective way to ensure students receive the information.
* **Committee Action:** The possibility of the committee taking action to promote the video and its message among faculty and students was raised.
  + Including through UFC (University Faculty Council).
* **Website Integration:** Considerations were made for integrating the video and related resources into the university's website, making it easily accessible to all.
* The committee thanked Chief Hall for his presentation.

**Agenda Item 5**

**Approval of meeting minutes** from April 7, 2023.

* Motion was made by Randall Reif and seconded by April Wynn.
  + Followed by approval from all present.

**Agenda Item 6**

**Decide on guest for following meeting**.

* Discussed the selection of a guest speaker for the next meeting and encouraged input from the student committee members.
* Dr. Morriss proposed several ideas for guest speakers and topics:
* **Academic Services**
  + Addressing students' challenges in balancing academics and personal life to ensure their success, considering the increasing responsibilities outside of school.
* **Student Health Center and Tally Center**
  + Discussing how faculty and students perceive student well-being and how to contribute to community wellness.
* **Residence Life**
  + Presenting ideas for living or learning programs in residence halls, particularly beneficial for on-campus students.
* **Safe Zone: Discussing LGBTQ+ issues**
  + Sharing insights from recent healthy mind surveys related to sexual and gender identity, in light of changing legislation.
* **Office of Disability Resources (ODR)**
  + Focusing on faculty support for students with disabilities.
* Opinions on which of these topics should be prioritized for the next meeting, emphasizing the importance of addressing salient topics related to student success.
* Student Committee members’ input was particularly solicited for this topic.
  + The meeting attendees expressed interest in Academic Services as the next guest.
* Melissa acknowledged that due to time constraints, Academic Services might discuss two topics in a meeting or space them out across the semester.

**New Business**

Need discussed the need for committee members to serve in the **Office of Student Conduct and Responsibility (OSCAR) Apelet Board**, a topic mentioned in the previous meeting's minutes.

* The committee was asked by the board to provide three faculty members who would review appeal cases that had already been vetted by Dave Fleming.
* The role primarily involved administrative tasks, including examining case details and relevant documentation before discussing and deliberating on the appeals.
* Only one committee member would serve on any individual case, and these cases were relatively rare, so the workload wouldn't be excessive.
* There will be a brief training session for those interested in serving on the appellate board.
* Dr. Morriss expressed her interest in serving on the board and Ashe Laughlin also volunteered for the role.
  + Dr. Morriss would inform Dave of their willingness to participate.

**Adjournment and next meeting details**

Next meeting details

* Our next meeting is scheduled for October 13th.
* Our November meeting date will need to be rescheduled as it conflicts with department meetings on campus.
* Meeting adjourned at 2:00pm