**Writing Intensive Committee**

**Meeting Minutes**

**Sept 25, 2023, 1pm**

**Zoom meeting**

**In Attendance**

Melissa Martinez, Laura Sipe, Jared McDonald, Amrita Dhar, and Shumona Dasgupta

**PSCI 333: US Public Opinion-** The committee recommended that the instructor provide more clarity for students that they could only do one reaction paper a week. The WI designation was **approved** for this class.

**HIST 368: Gender in Chinese History-**the three major assignments listed as fulfilling the WI requirements did not meet the 12-page minimum requirement. The final 8–10-page paper is due during finals week and was not listed as one of the assignments fulfilling the WI requirement and therefore, would not count towards the 12-page minimum required to be approved for a WI designation. Also, feedback for the last paper would not be received by students by the last day of classes. A WI designation was **not approved** for this class. The instructor would need to revise the proposal.

**Next Meeting:** Nov 13, 1pm.

**Meeting Adjourned**: 1:25pm.

**Reminders:** These minutes need to be approved via email as soon as possible for submission to the UFC.