**Meeting on 3/17/2023 at 10:00am to deliberate on the awards review process and BOV nominations.**

Members present: Kyle Schultz (Chair, Education), Wei Chen (Business), Josephine Antwi (Secretary, Biology), Ben LaBreche (New Member, English and Linguistics), Marco Millones Mayer (New Member, Geography), and Victoria Russel (Ex-Officio Member, Education)

Meeting agenda: discuss the award review process and deliberate on BOV nomination.

1. Review process: We agreed that for each award category, each member creates their own ranking when they are reviewing nominations. Then when the committee meets to deliberate on each award, committee members will justify their ranking.
2. BOV review: There was one nominee for this award. The committee deliberated and recommended the nomination for award.

Other business: the committee also agreed to add more information to the call for award nominations, including award descriptions, in the future.

Meeting was adjourned at 10:50am.