UFOC Minutes

UMW University Faculty Organization Committee

March 13, 2023, 4 PM

via [Zoom](https://umw-sso.zoom.us/j/84881333536?pwd=Z09idEFOYXlmMlB2MHlxRnMvMHBjUT09)

Attendee: Melissa Wells, Kevin Good, Kelly Yoon, Brooks Kuykendall, Parrish Waters

1. Call to Order – 4:03 PM
2. Approval of minutes from the Feb. 1 meeting occurred via email.
3. Ongoing Business:
	1. Appellate board
		1. We are still pursuing options with Student Affairs and Campus Life Committee.
	2. UFC Update
		1. The analysis of UFOC committee at UMW was asked for in the last UFC meeting.
			1. See the appendix for details.
		2. CASFC was supposed to discuss which of UFC delegates would be communicating with which departments, however, they did not meet in February.
			1. UFC can refer to our Google doc (our recommendations) to see what has been done or hasn’t been done.
4. New Business
	1. [UFOC Committees & Eligibility Guide](https://docs.google.com/document/d/1UWgE4B2x_kG_wz8gb1aSp64Mb7AZpJdxrnw-6nEDuTM/edit?usp=sharing)
		1. Also check for nomination approval in following committees
	2. Eligibility Audit: Elections
		1. UFC (BK & PW)
			1. **2.3.4.3 Elections** University Faculty Council members representing each college are elected by procedures determined by the governing bodies of their respective colleges. Elections of at large members are conducted by the University Faculty Organization Committee. Candidates for at-large members of the UFC are required to present a brief written statement, introducing themselves and describing their preparation for service on the UFC. These statements must be made available along with the ballot.
			2. CASFC: **F.1.3.2 Elections** Elections will be conducted by the CAS representative on the University Faculty Organization Committee. CAS UFC representatives will be nominated and elected after at-large UFC representatives have been announced. There are no restrictions on the number of representatives from a single department. CAS UFC representatives may serve unlimited, consecutive terms. In the event a CAS UFC representative position becomes vacant, the Faculty Organization Committee (FOC) will conduct a special election in order to fill the vacated seat.
		2. University Faculty Affairs (KY & SF)
			1. Minimum of 3 years of service at UMW at commencement of service; college members must be tenured or tenure-track; at-large position can be from renewable term ranks
		3. University Faculty Appeals & Grievances (KG & MW)
			1. Must be tenured and at rank of Associate Professor or above; may not serve simultaneously on UFC, Faculty Affairs, Budget Advisory, or Sabbaticals, Fellowships & Faculty Awards committees
	3. Eligibility Audit: Appointments
		1. Faculty Marshals (KY & SF)
			1. Faculty Marshals shall be full-time members of the faculty with at least five years of service; Grand Marshals must have at least 10 years of service
	4. Status Check: All others
		1. Elected
			1. UFOC [in COE & COB only]
			2. University Sabbaticals, Fellowships, & Faculty Awards [in COE & COB only]
		2. Appointed
			1. University Academic Affairs (BK)
			2. Budget Advisory (BK)
			3. Digital Intensive (PW)
			4. DBL (PW)
			5. First-Year Seminar (KY)
			6. General Education (KY)
			7. Honors Program (SF)
			8. James Farmer Multicultural Center Advisory (SF)
			9. Speaking Intensive (KG)
			10. Student Affairs & Campus Life (KG)
			11. Writing Intensive (MW)
	5. Running elections (3/14-3/21)
		1. UFC
			1. At large: TBA
			2. 3 CAS ballots: Brooks/Parrish (1 health, PE, & STEM, 1 social sciences, 1 arts & humanities)
				1. Handbook stipulates these are run after at-large elected.
			3. [COE & COB are being handled within their colleges.]
		2. Faculty Affairs
			1. At large: TBA
			2. [COB is being handled within the college.]
		3. Faculty Appeals & Grievances
			1. [COB is being handled within the college.]
		4. UFOC
			1. [COE & COB are being handled within their colleges.]
		5. University Sabbaticals, Fellowships, & Faculty Awards
			1. [COE & COB are being handled within their colleges.]
	6. Scheduling
		1. Elections Tues., 3/14-21
		2. Announcement of results
			1. Elections: 3/24 at 5 PM
			2. Appointments: 3/31 at 5 PM
	7. Next meeting: 3/29, 11 AM on Zoom (goal: make appointments & solicit new calls, if needed)
5. Announcements
6. Adjournment – 5:00 PM

Appendix.

