**Writing Intensive Committee**

**Meeting Minutes**

**February, 2023, at 11:00 am**

**Zoom meeting**

**In Attendance**

Amrita Dhar, Shumona Dasgupta, Pamela Grothe, Elizabeth Johnson-Young, Melissa Martinez

**Approval of Minutes**

The previous minutes had already been approved electronically.

**WI Transfer/Re-Evaluation Requests**

* 1. Joseph Nicholas—GEOG 327: Climate Change
     1. Will ask to clarify for the type of feedback that students receive for the 11 abstracts. Will also be asking about the feedback on the midterm.
     2. **Not approved**
  2. Kashef Majid – Alleviating Food Waste
     1. Similar questions with the 10 reflections. Will request for additional information on feedback provided to students.
     2. **Not approved**

**Transfer Credit Review**

* Julian Rivera RELG 150
  + Meets all requirements
  + Received additional information on the number of pages for clarity
  + **Approved**

**New Business**

* **Related to the transfer WI requests-** Asked for the following clarifications:
  + Provide a copy of the syllabus attached to this form
  + How many total pages of writing did the student produce in the course?
  + How did the course provide instruction on the writing process:
  + What were the feedback and revision opportunities?
  + **Committee in support of new requests.**

**Spring Meeting**

* Set meeting later.

**Reminders**

These minutes need to be approved via email as soon as possible for submission to the UFC.

**The meeting adjourned at 11:37am.**