Two Motions Concerning the Duties

of the University Budget Advisory Committee (UBAC)

**Motion one: To remove “the Chief Executive Officer and President of the UMW Foundation” from the committee’s description of duties in the Faculty Handbook.**

The Faculty Handbook currently lists the duties of the Budget Advisory Committee as follows:

2.8.2.1 Work in an advisory fashion with the Provost and Chief Academic Officer (CAO), the Vice President for Administration and Finance (CFO), the Vice President for Advancement and

University Relations, and the Chief Executive Officer and President of the UMW Foundation on

short- and long-term University budget priorities, broadly conceived, including planning, the

operating budget and capital improvements, fundraising, and development. The

recommendations for priorities will be communicated to the President via the CFO or the CAO;

The University Budget Advisory Committee proposes to change the wording of its list of duties as follows:

2.8.2.1 Work in an advisory fashion with the Provost and Chief Academic Officer (CAO), the Vice President for Administration and Finance (CFO), **and** the Vice President for Advancement and University Relations~~, and the Chief Executive Officer and President of the UMW Foundation~~ on short- and long-term University budget priorities, broadly conceived, including planning, the operating budget and capital improvements, fundraising, and development. The

recommendations for priorities will be communicated to the President via the CFO or the CAO;

**Rationale:** The UMW Foundation is legally a separate entity from the University. UBAC, therefore, holds no sway over the Foundation, how it raises or manages its money, and how it distributes its money. Although the Foundation has been generous in meeting with the committee in the past to give a report on what it has been doing, it does not make sense to continue these meetings on an annual basis when there is no impact that UBAC can make on the Foundation.

As a sidenote, UBAC has already explored the possibility of nominating a faculty member to the Foundation’s board. This would not work because each member of the board is *required* to make a substantial, unrestricted donation to the Foundation each year.

**Motion two: To change the deadline for UBAC’s final report each year.**

The Faculty Handbook currently lists the duties of the University Budget Advisory Committee as follows:

2.8.2.3 Communicate the committee’s recommendations to the UFC in a report no later than mid-March and the results of the President’s decisions to the UFC in a report as soon as possible;

The Budget Advisory Committee proposes to change the wording of its list of duties as follows:

2.8.2.3 Communicate the committee’s recommendations to the UFC in a report no later than ~~mid-March~~ **the beginning of December** and the results of the President’s decisions to the UFC in a report as soon as possible;

**Rationale:** The University’s administration asked UBAC to submit its final report with recommendations for 2023-2024 by the beginning of December 2022 so that it could use them in formulating the 2023-2024 budget. (UBAC submits its recommendations to the CFO and CAO at the same time it supplies them to the UFC.) The committee achieved this deadline by submitting the recommendations on December 1, 2022. It would recommend that the Faculty Handbook reflect this new deadline so that future committee chairs and members are aware of it.

It is worth noting that this new deadline will likely not speed up the delivery of the results of the President’s decisions to the UFC, which currently are sent as part of UBAC’s Fall Report (due in mid-November), since the results of the President’s decisions also depend on what the state assembly decides, the number of admissions, and so on.