UFOC Minutes

UMW University Faculty Organization Committee

February 1, 2023, 11 AM

via [Zoom](https://umw-sso.zoom.us/j/84881333536?pwd=Z09idEFOYXlmMlB2MHlxRnMvMHBjUT09)

Attendee: Melissa Wells, Brooks Kuykendall, Samira Fallah, Parrish Waters

1. Call to Order: 11.08 AM
2. Approval of minutes (December 7, 2022): Approved
3. Ongoing Business:
   1. Appellate board
      1. Met with Dave Fleming in December with proposal of appellate board formation and need for remembers
      2. UFOC approached Honor Council to gather feedback and term if an overlap would occur through the formation of this new board
         1. Honor Council Chair indicated a concern with Honor Council members serving as members of the appellate board due to existing committee work at this point in the year and proposed proceeding without tapping Honor Council committee members to serve for this year
      3. Ongoing conversation is being had with the Student Affairs & Campus Life Advisory Committees to determine if there may be potential overlap there and potential membership for the appellate board
         1. UFOC is awaiting advisement from Student Affairs & Campus Life Advisory Committees to take further action
      4. Dave Fleming has indicated that the delay in formation of the board due to appointment of members is reasonable at this time as there is no business that would be facing the proposed board at the moment
4. New Business
   1. CAS Curriculum Committee Replacement
      1. A vote was held for a one-semester replacement
      2. This replacement is for Spring 2023 only
   2. Report to UFC, Part 1
      1. Report was disseminated at January UFC meeting
      2. Report contained proposal for consideration, which will discuss those proposal at the UFC executive board meeting
         1. Curriculum approval process
         2. Communication structures
            1. CAS UFC reps to communicate with specific departments within their division
   3. Report to UFC, Part 2
      1. [Very rough working draft](https://docs.google.com/document/d/17H6DHNdGNEi_DmyOVqgPNmuk4aN0Wjfbz1cI3dQaE9Y/edit?usp=sharing) is in process (linked)
      2. UFOC will continue work on this draft via email and shared document access
      3. Report and proposals for consideration will be submitted to UFC for consideration for the February meeting
         1. Report presentation will contain a suggestion that action be taken on proposals from Report Part 1 prior to enacting any proposals from Report Part 2 and sufficient data collection to determine results
   4. Spring call for nominations
      1. Appointed Committees:
         1. [Academic Affairs Committee](https://docs.google.com/document/d/1afQl0FC6JVWs1cWXATrjMSaUOMBkrEoEy4wc9ajnT80/edit?usp=sharing) – 1 appointment, 3-year term, At-large; 1 appointment, 3-year term, COB
         2. [*BLS Committee*](https://docs.google.com/document/d/1WB5RxrDBEny5taiopElIqBDtuuBFsh56Q0FLxvRaRpg/edit?usp=sharing) *– 0 appointments*
         3. [Budget Advisory Committee](https://docs.google.com/document/d/12GKe9qxweT5mveR8ZLZ072NDNOpoEdiXYbJtLSiXzV0/edit?usp=sharing) – 1 appointment, 3-year term, At-large; 1 appointment, 3-year term, CAS
         4. [Digital Intensive Committee](https://docs.google.com/document/d/1B2Isjl2VyZ3eCvRiGOhDkRYNg_IfiFkgAq774Qey7gI/edit?usp=sharing) – 1 appointment, 3-year term, At-large
         5. [Distance and Blended Learning Committee](https://docs.google.com/document/d/1AEKuSfT2_D-95JfRG5Re-hH8Wl_oRfoX0aX0HBweh08/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         6. [First-Year Seminar Committee](https://docs.google.com/document/d/1-dU60krzWdGe0hNU0TXOH9S8_ulyBB0vHL6uEk2m2BU/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         7. [General Education Committee](https://docs.google.com/document/d/1i98WSa7hAz-V6S6W-4-xBEVLOWAkRJ-H1tGvmAKUNsI/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         8. [Honors Program Committee](https://docs.google.com/document/d/1lMaip3BNBc01wHmeYSpzdpC3n3PbzMRD5V9PzIUecas/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         9. [James Farmer Multicultural Committee](https://docs.google.com/document/d/1VW-pn96Zq-HJZIc_jIwXRgQK4tExks55ZZoOauMZo6o/edit?usp=sharing) – 1 appointment, 3-year term, At-large
         10. [*Journalism Advisory*](https://docs.google.com/document/d/1q5ZJa8so2I-udL6rjk8qElh8o1Cg2GKyvmYiLioHRxg/edit?usp=sharing)*- 0 appointments*
         11. [Speaking Intensive Committee](https://docs.google.com/document/d/1mefxliwpVP66xCYA4klnD-PRlHAgpCXvSg2iAa0P-L8/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         12. [Student Affairs and Campus Life Advisory Committee](https://docs.google.com/document/d/1Mlq8ZzvgOxLy-av304peVQAVlq09-67R40nO7wUYqEM/edit?usp=sharing) – 1 appointments, 3-year term, At-large
         13. [Writing Intensive Committee](https://docs.google.com/document/d/1RdzCiywbS82-kKJ5UlzRPR2vRQMHL1D9k-bv8gVGu7E/edit?usp=sharing) – 2 appointments, 3-year term, At-large
         14. [Faculty Marshals](https://docs.google.com/document/d/1puxSgNEhf0xCi_mwT8uHUDurt_47uCjFfPm6rfifDTc/edit?usp=sharing): 2 appointments, 3-year term, At-large; up to two additional appointments possible
         15. Summary for appointments: 19 at-large, 1 COB (UAAC), 1 CAS (UBAC)
      2. Elected Committees:
         1. [University Faculty Council](https://docs.google.com/document/d/1JKSfBojMyT0E9wkziGA3GbVE0oPKtrPgFGB2-l2Gwko/edit?usp=sharing) – 1 elected 3-year at-large; 1 elected 3-year COB Rep; 1 elected 3-year COE Rep; 1 elected 3-year CAS Health, PE, & STEM Rep; 1 elected 3-year CAS Social Sci. Rep; 1 elected 3-year CAS Arts & Humanities Rep
         2. [Faculty Affairs Committee](https://docs.google.com/document/d/1uOEUS5yNZtOhQh3UUzJ3dppW92q69pGzPb6-nk7_RpI/edit?usp=sharing) –1 elected 3-year at-large; 1 elected 3-year COB
         3. [Faculty Appeals & Grievances](https://docs.google.com/document/d/1CvEAmY6d6zkorM_cQH57paOLZWh_tNO5G4iY7sgVMY4/edit?usp=sharing)- 1 elected 3-year COB
         4. [Faculty Organization Committee](https://docs.google.com/document/d/1qVQNRqXoFPTeU0FT6m2xzLKrZdgKMjZj_PpWee2Otdg/edit?usp=sharing) – 1 elected 3-year COB, 1 elected 3-year COE
         5. [University Sabbaticals, Fellowships, & Faculty Awards](https://docs.google.com/document/d/1wlmM7JK69SANULQs18LjtnCd7gtdiCdTI9PTvBN90gM/edit?usp=sharing) – 1 elected 3-year COB, 1 elected 3-year COE
         6. Summary for elections: 2 at-large (UFC, UFAC); 5 COB (UFC, UFAC, UFA&G, UFOC, USFFA); 3 COE (UFC, UFOC, USFFA), 3 CAS (UFC x3)
      3. CAS elections
         1. UFOC in the past has supported CAS elections at the request of CAS
         2. UFOC will investigate if that request will be received again this year
         3. UFOC will investigate if this support service is within UFOC’s charge or creates a conflict
   5. Spring business – elections and appointments
      1. University-wide Elections
         1. March 6 – 10: Calls will go out right after spring break (university-wide email)
         2. March 14 – 21 Elections will run
      2. College elections/appointments
         1. If supporting college elections/appointments, the proposed timeline would expand and mirror the following sequential sequence, which would allow for one component to be settled prior to the next elections/appointments occurring
            1. **University Committees**
            2. **College Committees**
      3. **Appointments will be completed at the conclusion of elections**
5. Formation of Committees
   1. Concerns with appointment timelines were raised at UFC and the formation of committees within a timely timeframe
   2. UFOC chair (Wells) responded to those concerns and provided details on what spurs those issues due to retirements/unexpected leaves, which has created the issues raised by UFC
   3. UFOC will further address this concern with UFC and administration in order to determine if any additional measures can be taken to more quickly address the formation of committees
6. Announcements
   1. Upcoming meetings
      1. March 8 at 11 AM
      2. March 29 at 11 AM: For appointment
7. Adjournment: 11:53 AM