UFOC Minutes

UMW University Faculty Organization Committee

December 7, 2022, 12 PM

via [Zoom](https://umw-sso.zoom.us/j/84881333536?pwd=Z09idEFOYXlmMlB2MHlxRnMvMHBjUT09)

Attendee: Melissa Wells, Kevin Good, Brooks Kuykendall, Samirah Fallah, Parrish Waters, Dave Fleming

1. Call to Order: 12 PM
2. Approval of minutes (November 9, 2022) occurred via email.
3. Invited presentation: Appellate board (Dave Flemming)
	1. Discussed changes in overseeing student conduct and responsibility
		1. Looking for instructional faculty (3-5) that would be willing to serve on Student Conduct Review Board.
			1. Responsibility: hearing the facts of the case and then make a decision
			2. These faculty will have designated times and will be always available for that time for hearings
			3. A term length could be 2-3 year.
			4. Training will be online (every summer or right before Fall)
			5. Next semester (Spring 2023) will be more like Ad hoc like.
4. Ongoing Business:
	1. 2022-2023 Committees & Officers: Student representatives
		1. Academic Affairs: 2 students (Callie Harkins & Martina Pugh)
		2. Confirmation by SGA President and President Paino
			1. Everyone has been appointed.
5. New Business
	1. Institution inquiry results
		1. Reviewing/updating UFOC recommendations in 2019-2020
			1. Findings from committee members’ inquiry into six institutions comparable to UMW was discussed. These findings are compiled in a Google Document. MW will work on synthesizing findings into a written report, which she will send to UFOC committee members in January with a goal of sharing findings with UFC in January or February.
		2. Next steps (UFC deadline of March for handbook changes)
	2. Appellate board
		1. Brooks and Mellissa will check in with Honor Council and Student Affairs and Campus Life Committee and report back at our next UFOC meeting.
		2. Rationale: These groups already serve with some overlaps in the intended structure/scope of the appellate board, and so we are investigating if this board can be pulled from currently-existing structures or will need its own.
	3. Spring business
		1. UFOC will ask for calls to be extended for both extended and nominated/appointed positions – March 6 to 10.
		2. MW will have a meeting with Tim next week to see if a traditional timeline would still work due to UFC meeting (March 20, 2023).
			1. If UFC is planning to make changes in faculty governance, it will interfere with our planned timeline.
	4. Scheduling spring meetings
		1. Feb. 1, 11-11:50
		2. March 8, 11-11:50
		3. March 29, 11-11:50
6. Announcements
	1. Upcoming meetings
7. Adjournment: 1.13 PM