

# University Budget Advisory Committee

Minutes – 10/13/2022 Meeting

At-large faculty representatives present: Laura Bylenok (Asst. Professor, CAS) – Chair  
Drew Delaney (Senior Lecturer, CAS)  
Dan Hubbard (Assoc. Professor, CAS)

College faculty representatives present: Liane Houghtalin (Professor, CAS) – Co-Secretary  
Alexis Rutt (Asst. Professor, COE)  
Smita Jain Oxford (Senior Lecturer, COB)

USC representatives present: Arin Doerfler (Senior Accountant-Fixed Assets) –  
Co-Secretary  
Kim McManus-Carini (Operations and Finance  
Coordinator)  
Ryan Snellings (Collections Manager)

Athletics representative present: Patrick Catullo (Director of Athletics)

Student representative present: Ellelyshia Ardo (SGA)

At-large faculty representatives absent: Brad Hansen (Professor, CAS)

The meeting was called to order at 4:00pm. Summary of discussion:

1. Dr. Bylenok announced that meetings would be recorded. Recordings will serve to aid not only those taking minutes, but also absent members in keeping abreast of the work of the committee. Recordings are not to be shared outside the committee.
2. The committee discussed our fall report.
3. Dr. Bylenok confirmed the next meeting.
  - a. Confirmed 10/18/22 – Marion Sanford.

The meeting was adjourned at 5:05pm.

Respectfully submitted,

Arin Doerfler - UBAC Co-secretary