Minutes

UMW University Faculty Organization Committee

November 9, 2022, 5 PM

Attendee: Melissa Wells, Kevin Good, Kelly Yoon, Brooks Kuykendall, Samirah Fallah, Parrish Waters, Rita Dunston, Tim O’Donnell, Kevin Caffrey

1. Call to Order: 5.03 AM
2. Approval of minutes (October 26, 2022) occurred via email.
3. Visitors/Reports
	1. Provost O’Donnell and Registrars: Curriculum Approval Process
		1. Reducing redundancies: college or university level
		2. At a minimum, every college needs a curriculum committee and a P&T committee. A Faculty Affairs committee is also useful.
			1. CAS approval process
				1. Department chair →College curriculum committee→CASFC→ other committees if needed (SI, WI, gen ed, etc.)-->University Curriculum Committee→UFC→registrar
				2. there exists extra levels of university supervision – the University of Curriculum Committee and UFC. In addition, CASFC is adding major redundancy.
				3. 5 Camps – Department or Associate Dean, College curriculum, College governance, University Curriculum Committee, UFC, Registrar’s office
			2. COB & COE approval process
				1. College curriculum committee 🡪 College faculty 🡪 UCC 🡪 UFC
				2. COB: Curriculum committee 🡪 faculty council 🡪 UCC 🡪 UFC
			3. We discussed whether a voting process is necessary at the UFC level. UCC is serving under UFC, and therefore the UFC vote indicates the approval of the governing group of UCC’s actions. More research can be done on if this step is needed.
			4. UFOC is working on researching other institutions. Tim mentioned that other schools don’t publish on the web everything like we do. He will help us reach out to schools (provost to provost) if needed.
	2. Kate Haffey, CASCFC Chair
		1. Discussed how to get more faculty involved and how to create a fair share of roles.
			1. UFOC consistently have challenges filling the CAS roles.
			2. CASFC agrees some of its roles are redundant and is possibly interested in eliminating the CASFC structure in conjunction with a larger re-organization (i.e., moving to a Faculty Senate model).
4. Ongoing Business:
	1. 2022-2023 Committees & Officers: Student representatives
		1. Academic Affairs: 2 students
		2. Confirmation by SGA President and President Paino
			1. UFOC is still waiting. KG will follow back up with Joey.
		3. Future procedures
			1. UFOC needs to directly correspond with the chairs of the committees, with student members to let them know the procedures. Melissa Jones mentioned that it would be helpful to inform SGA President in May to let them know upcoming needs.
	2. Faculty workload/morale and governance/service
		1. Updates on school research
			1. Google Doc deadline: Ready by Dec. 7 meeting
		2. Reviewing/updating UFOC recommendations in 2019-2020
			1. Will be discussed in the next meeting
5. New Business
	1. Replacement appointment for FSEM Committee (Spring 2023)
		1. Ray Levy (Assistant Professor, CAS, English & Linguistics) will fill the one-semester replacement.
	2. Status report on UFC Election
		1. Nominations were not received by the deadline; however, one nominee did come forward, allowing elections to begin.
	3. Announce both results by 5 PM on Nov. 16
6. Announcements
	1. Upcoming meetings
		1. Wednesday, Dec. 7 at 12 PM on Zoom (regularly-scheduled meeting)
7. Adjournment: 5.52 pm