

UFC Organizational Meeting for 2022-23

August 16, 2022

3:30-5:00 p.m., Digital Auditorium, HCC

Present: Teresa Coffman (CoE), Alex Dunn (CoB), Ian Finlayson (CAS: Health, PE & STEM), Rachel Graefe-Anderson (Chair/CoB), Kate Haffey (CAS: Arts & Humanities), Christy Irish (CoE), John Marsh (CoB), Kristin Marsh (Past Chair/At-Large), Davis Oldham (CAS: Health PE & StEM), Dave Rettinger (CAS: Social Sciences; joined on Zoom), Marcel Rotter (Parliamentarian/CAS: Arts & Humanities), Chris Ryder (At-Large), Suzanne Sumner (CAS: Health PE & STEM), Melissa Wells (CoE/UFOC Co-Chair)

University Committee Leadership Present: Laura Bylenok (Chair, UBAC), Marc Williams (Chair, Gen Ed Committee) (also Melissa Wells, listed above)

Other representation/ex officio in attendance: Joseph (Jessie) Zeldin (SGA President)

Rachel called the meeting to order at 3:33 p.m.

- Minutes for April 13, 2022 UFC meeting were approved.
- Several things to accomplish today: first, election of Secretary and Vice-Chair (a shift in agenda order). Rachel called for nominations for **Secretary**. After a long and heavy silence, and some discussion of the job being 'not that much work,' Kristin volunteered to serve as temporary secretary so the meeting could proceed.
- **Suzanne Sumner** volunteered to serve as **Vice-Chair**, with the caveat that she is rolling off UFC for 2023-24 and won't be able to serve as chair next year. There was discussion around the preference for someone who could learn by serving as Vice Chair ahead of their Chair term. Chris Ryder asked what's involved in Chairing UFC, and Kristin spoke to meetings with Admin, Admin-level committees, BOV, USC; availability for faculty advocacy (within UFC, but also behind scenes); CIM approvals; setting UFC Agenda, etc. Suzanne was elected by acclamation, and with thanks.
- Rachel explained the importance of having a **UFC rep on UCC**. **Chris Ryder** volunteered to serve for 2022-23. Rachel appointed Chris, with thanks.
- We discussed whether the summer DBL emergency proposals need to be voted on in UFC; decided against, since nobody protested to recent DBL emergency approvals (there have only been two recently).
- UFOC will hold an election to UFC rep from Social Sciences, to fill Margaret Ray's vacated seat.

- For this semester, we'll all meet via zoom and we'll revisit in spring. Maybe April meeting?
- Kimberly Young will be at our retreat on Friday. We will try to end at 3:00 so we can get to honor convocation in time (3:30).

Anything else for our Friday agenda?

- Suzanne asked about emergency protocol; in case of severe weather, an active shooter, or other emergency, many are at a loss to know how to respond. Marcel reminded us that in January 2020, Combs met with Chief of Police; the idea was to go building by building with training and building assessment. Suzanne mentioned that faculty also want to know classroom-specific information. Some students know; some don't. What does it mean to "seek shelter," for example. Jessie commented that, from a student perspective, there's often an understanding of how to respond.
- Marcel mentioned Year-Long Schedule.
- J-Term (recommendation from study committee soon).

UFC meetings: January meeting is going to move to Friday (January 20th), because president's all-university address needs to be on Wednesday.

Time of UFC meetings? 3:30-5:30 for fall semester, will revisit in spring. Zoom this semester; will revisit in spring.

Meeting adjourned at 4:27.

Respectfully submitted, K. Marsh 8.17.22