**Speaking Intensive Committee**

**Minutes for August 31, 2022 Meeting**

**Meeting began**: 2:00 PM

**Members present**: Adria Goldman (Chair), Bridgette Dennett, Leanna Giancarlo, Erin Palmwood, Jennifer Polack

* **New Business**
	+ **Proposal Review**
		- Discussed procedures for reviewing proposals and agreed to complete reviews electronically this semester.
		- Timeline for review: SI proposals due 9/6; Adria uploads new proposals to shared folder 9/7; committee reviews due 9/9; materials due to UFC 9/12.
	+ **Update on Speaking Center**
		- The Speaking Center has merged with the Writing Center to become the Speaking and Writing Center. The Center is currently working to find a director, and this director will serve on the SI Committee.
		- Motion to UFC for change in handbook language for section 2.8.8
			* Proposed change: “The committee also includes, as a nonvoting ex officio member, the Director of the Speaking Center” (original) to “The committee also includes, as a nonvoting ex officio member, the Director of the Speaking and Writing Center” (revised).
			* This motion will be forwarded to the UFC.
	+ **Update on Speaking Intensive Program**
		- Discussed possible workshop topics including overcoming stage fright and recording presentations (student-oriented) and combining SI with other course designations (faculty-oriented). Pass along any additional workshop ideas as they come up.
		- SI courses were assessed in EDUC, PSCI, and PSYC last year, and all passed.
	+ **Goals for the committee**
		- No major goals identified, though Jennifer shared appreciation that workshops are available to help students with SI assignments. Adria noted that use of the Center appears to be off to a good start this semester.
	+ **Meeting schedule for 2022-2023**
		- Adria will send out a Doodle poll to schedule subsequent meetings.

**Meeting adjourned**: 2:24 PM

**Minutes submitted by**: Erin Palmwood