

Distance and Blended Learning Committee

September 9, 2022

3:00 p.m. on Zoom

Committee Members in Attendance: Will Mackintosh, Suzie Kim, Melody Denhere, Mukesh Srivastava, Janie Lee, Jerry Slezak (ex officio), Paul Boger (ex officio)

Visitors in Attendance: None

- I. Call to Order
- II. Old Business
 - a. Review approvals since April meeting
 - i. The following courses were reviewed and received emergency approvals for Fall 2022 only (chair review by Mackintosh) and were submitted to UFC on August 18, 2022:
 1. MKTG 417 (Dixon)
 2. GBUS 529 (Chen)
 3. CPSC 110 (Clements)
 - ii. The following course was reviewed and received emergency approval for Fall 2022 only (chair review by Mackintosh) but has not been submitted to UFC yet:
 1. CPSC 106 (Stewart)
 - iii. The following CPS courses were approved and submitted to UFC:
 1. Adria Goldman approved the following CPS mini-courses effective summer 2022: EDUC 007MC (Good, Irish, Peck), EDUC 011MC (Good, Irish, Peck)
 2. Will Mackintosh approved the following CPS mini-courses effective summer 2022: EDUC 017MC (Hummer)
 - b. Approval of application language: The removal of questions about instructor qualification and adding specific requirements on the syllabus: UFC approved in August 2022 and the language has been updated
 - c. WI, SI, DI, FSEM, and the Honors committee worked together to come up with a uniform deadline
- III. New Business
 - a. Approval for Fall 2022 proposals
 - i. The following courses received full approval, Fall 2022:
 - A. ENGL202L1 (Kennedy)
 - B. ENGL251QQ (Mathur)
 - C. ENGL295 (Lorentzen)
 - D. ENGL391A (Lorentzen)
 - E. GBUS521 (Dunn)
 - F. LRSP460 (Fallah)
 - G. MIST201 (Deosthali)
 - H. MKTG490 (Gentry)
 - I. RELG201 (Barry)
 - J. STAT180 (Perkins)

- ii. One course was returned for revisions.
 - b. Revision of policy for all-instructor approved courses
 - i. The committee discussed how to deal with submissions over summer, retroactive approvals, and the all-instructor approval process. Suggestions were lifting the cap for emergency approval or change instructor-specific course approvals to all-instructor approval. The committee did not come yet to an agreement and will discuss about this matter in future meetings
 - c. Review of official UMW policy (Jerry Slezak): Jerry requested the DBLC committee to review the current policy on the books for online course authorization. Chair will meet with Jerry and add notes before the November meeting and the DBLC committee will review after.
 - d. Jerry Slezak alerted to the DBLS committee members that Canvas is changing quizzes starting in Summer 2024.
 - e. Chair suggested to brainstorm about faculty governance structure so the approval for online courses matches with the DBLC committee meeting dates
 - f. Next Meeting
 - i. The next meeting will be held on November 11, 3PM, on Zoom
- IV. Approval of Minutes
- a. These minutes were approved by email during the afternoon of September 13, 2022.

Adjourned at 3:50PM

Respectfully submitted,
Suzie Kim, secretary