**Writing Intensive Committee**

**Meeting Minutes**

**April 22, 2022, at 10 am**

**Zoom meeting**

**In Attendance**

Brenta Blevins, Shumona Dasgupta, Amrita Dhar, Pamela Grothe, Elizabeth Johnson-Young, Ben LaBreche, Melissa Martinez

**Approval of Minutes**

The previous minutes had already been approved electronically.

**Review of Proposals**

* Review of the single outstanding proposal (CLAS 312) was postponed to the fall semester.
* We do not review for retroactive credit, so we turned down a student request regarding a course recently approved as writing intensive.

**List of WI courses**

The Registrar has inquired whether a list of WI-approved courses is listed on the WI website;

 the committee will return to this issue in the fall. There was discussion of what information is actually going to be useful for students.

**Committee election**

Elizabeth was elected as committee chair.

Melissa was elected as committee secretary.

**WI Website Updates**

Brenta noted the need to update the information about committee members and meeting dates. Permission to update the website will need to be transferred to the new officers. CIM notifications will also be updated to include Elizabeth.

**Reminders**

These minutes need to be approved via email as soon as possible for submission to the UFC.

**The meeting adjourned at 10:22.**