

University Budget Advisory Committee

Minutes – 2/21/2022 Meeting

At-large faculty members present:	Nabil Al-Tikriti (Professor, CAS) Laura Bylenok (Assistant, CAS) – Secretary Randall Helmstutler (Associate, CAS) Suzanne Sumner (Professor, CAS)
College representative members present:	Liane Houghtalin (Professor, CAS) – Chair Kyle Schultz (Associate, COE)
USC representative members present:	Arin Doerfler (Sr. Accountant-Fixed Assets) Kim McManus-Carini (Operations and Finance) Marta Smith (Asst. Controller-Compliance)
Student representative member present:	Ellelyshia Ardo (SGA)
Athletics representative present:	Patrick Catullo (Director of Athletics)
Members absent:	Chris Garcia (Associate, COB)

The meeting was called to order at 2:00pm. Summary of proceedings:

1. The meeting was devoted to reviewing and editing the draft Final Report that Dr. Houghtalin compiled and circulated prior to the meeting. The committee finalized the list of advocacy points, determined a rank order of priority, and reviewed and edited rationale statements for each point.
2. The committee agreed that members will meet in smaller groups this week to further revise the document in order to finalize all content.
3. Once the document is substantially revised, Dr. Houghtalin will circulate it via email for review and final editing before sending it to the Administration in March.

The meeting was adjourned at 3:15pm.

Respectfully submitted,

Laura Bylenok

UBAC Secretary