**FSEM Committee Minutes**

**November 29, 2021**

* In Attendance
	+ Jeb Collins (chair)
	+ April Wynn (ex officio)
	+ Jennifer Hansen-Glucklich (secretary)
	+ Ian Finlayson
	+ Jennifer Walker
* New Business: Review of Resubmitted FSEM Proposals
* The categories are:
	+ Accept as-is
	+ Accept with minimal revisions (no need for FSEM committee to see again)
	+ Revise and resubmit (FSEM committee must see before final approval in this round)
	+ Reject

**FSEM Proposals**

* Josephine Antwi/Too Hot to Handle: Accept as-is (with feedback)
1. Clarify dates for when the draft of the paper and the final paper are due. There is a date for the final draft listed: clarify if this is for the draft, or for the actual final submission of the paper.
2. Clarify what kinds of feedback will be provided
* Janine Davis/True Crime in Modern Times: Accept as-is
* Teresa Kennedy/ The Landscape Garden: Accept as-is
* Varun Makhija/Science and Technology: Accept as-is
* Marcel Rotter/International Fairy Tales: Accept as-is (with feedback)
1. Clarify how instructor feedback will be given on the final paper
* W. David Stahlman/Working on Democracy: Revise and resubmit
1. Add the library module
2. Add visits to university centers to the schedule
3. Clarify how many reflection papers are required: it is clear that five paper grades will be counted, but are six required or permitted?
4. Clarify how an average of 80% or higher on modules counts towards a single reflection paper grade – what exactly does this mean?
5. Give more detail on what projects the students will be working on for the Day on Democracy: offer more information on tasks and deliverables (examples would be helpful)
6. Clarify dates for when the draft and final version of the final paper will be due
7. Provide more information on instructor final paper feedback