

Distance and Blended Learning Committee
January 31 2022
2:00 p.m. via Zoom

Committee Members in Attendance: Adria Goldman, Will Mackintosh, Suzie Kim, Christy Irish, Mukesh Srivastava, Jerry Slezak (ex officio), Victoria Russell (ex officio), Paul Boger (ex officio)

Visitors in Attendance: None

- I. Call to Order
- II. Old Business
 - a. Review approvals since November meeting
 - i. Consistent with the committee's policy, the committee chair reviewed all abbreviated Summer 2022 proposals submitted for emergency approval and approved the following courses for summer 2022 only.
 - ii. The committee decided to review full proposals for summer 2022 that were submitted by January 19th over email. The following courses were approved:
 1. BIOL 444 - Agrawal
 2. BIOL 442 - Dolby
 3. COMM 205 - Harris
 4. COMM 370W - Harris
 5. ENGL 308 - Tweedy
 6. MDFL 201 - Powers
 - iii. One proposal received conditional approval. The committee chair will follow up with the faculty member. Once conditions are fulfilled, the course approval will be passed along to the UFC.
 - b. Changes to the Application Process
 - i. The committee discussed how to revise the questions asked in the application process. The committee agreed to revise the application to contain 4 questions that broadly address:
 1. Online environment/technological platforms
 2. Creation of online community among students
 3. Making the course accessible
 4. Assessments as appropriate for an online course
 - ii. Adria will draft final language for the application questions and circulate them to the committee electronically for final approval.
 - iii. The committee agreed to continue having a discussion about the role of DBLC in a post-Covid world of online instruction.
- III. New Business
 - a. All-instructor approval
 - i. The committee agreed to approve ENGL 308 for all-instructor approval.
 - ii. Adria will circulate a proposed alternative application for all-instructor approval which will remove the question about instructor qualification and

add an attestation for the chair about the kinds of instructors they will hire and also require a full syllabus for submission

- b. Fall 2022 proposals
 - i. The following courses received full approval for Fall 2022:
 1. COMM 370Z - Goldman
 2. EDCI 523 - Coffman
 3. EDCI 523 - Huffman
 4. EDCI 526 - Coffman
 5. EDCI 526 - Huffman
 6. EDCI 527 - Coffman
 7. EDCI 580 - Coffman
 8. EDSE 521 - Jenkins
 9. EDUC 290 - Rutt
 10. EDUC 535 - Peck
 11. ENGL 202V - Richards
 12. ENGL 251S - Lorentzen
 13. ENGL 251TT - Lorentzen
 14. ENGL 338 - Lorentzen
 15. GBUS 501 - Sarkar
 16. GBUS 503 - Sarkar
 17. LATN 353 - Romero
 18. MGMT 301 - Deosthali
 19. MGMT 490 - Fallah
 20. MKTG 411 – Yoon
 - ii. The following courses received full approval for Spring 2023:
 1. HIST 324 – Fernsebner
 - c. Motion for offering online programs for both our MBA and our undergraduate BS in Business Administration
 - i. We understand our role as being the approval of online instruction at the course level. Therefore, the committee agreed that as long as all of the individual courses offered as part of these programs have gone through the committee's process, then we have no objection to programmatic level changes.
 - d. Next Meeting
 - i. The next meeting will be Monday, April 25, 2-3 PM, on Zoom
- IV. Approval of Minutes
- a. These minutes were approved by the committee via email during the afternoon of January 31, 2022.

Adjourned at 3:04 PM

Respectfully submitted,
Will Mackintosh, secretary