Deadline reminder and update

To: University-level committees reviewing curriculum changes

and UFC Members

From: K Marsh, in consultation w/ K Caffrey and A Goldman (chair of DBL)

Subject: Curriculum changes to take effect Fall 2022

It has come to our attention that the current schedule of proposal deadlines, some committee meeting dates, and the February UFC meeting date (and final approval deadline) are untenable. They are too tightly scheduled to allow for full and careful committee review. (THANK YOU, Adria, for noticing this problem in time for a good resolution.)

The Registrar’s Office has generously allowed us to push the UFC approval deadline back a bit for certain approvals (across-the-curriculum and general education approvals). (THANK YOU, Kevin, Angie, and Rita, for pushing the deadline as far as you could, given registration, etc.)

The new deadline for UFC approval (and therefore UFC Chair approval in CIM) is now March 9th (a regularly scheduled UFC meeting date).

What is staying the same?

* All proposal submission deadlines previously set by committees (that is, faculty still adhere to published deadlines for initial submission in CIM)
* Final approval deadlines for new courses and new programs (that is, UCC will still need to send committee approvals to UFC in time for Feb. 2 UFC meeting)

What is changing?

* DBL, WI, SI, DI, BTC, AMW, and other Gen Ed designations need to be approved by these committees at least one week prior to the March 9th UFC meeting

(Note: to reduce the likelihood of my own errors of omission, and to give UFC time for review, try to approve as far in advance as possible; in addition, submission of meeting minutes—either on your website or by e-mail—is critical for getting these approvals on the UFC agenda.

Please let me know of any questions or corrections.

-km 11.24.21