Agenda

UMW University Faculty Organization Committee

October 4, 2021, 2:45-3:45 PM

via Zoom

In attendance: Melissa Wells (Chair), Kelly Yoon (Seceratary), Smita Jain Oxford, Brad Lamphere Kevin Good, Brooks Kuykendall

1. Call to Order: at 2:49 pm
2. Approval of minutes (September 10, 2021)
3. Unfinished Business
	1. Handbook language
		1. UFOC Composition, 2.6.5: “5 faculty members, 2 from each College”
			1. Action item submitted for 9/22 UFC meeting to revise to “6 faculty members, 2 from each College.” Motion passed UFC.
		2. “Assistant Provost for Institutional Analysis & Effectiveness”
			1. Amy O’Reilly says this language should now say “Associate Provost” (Debra Schleef). She will be responsible for changing this language in the handbook. Tim O’Donnell says he can also help with changing these types of errors (no formal motions required).
			2. 2.6.2.6 & 2.6.6 still need to be updated.
				1. Brooks will contact Tim O’Donnell to update this information
	2. Digital organization of resources
	3. “Faculty Emails” spreadsheet
		1. Martha Link provided names of new faculty and retired faculty. MW made revisions accordingly.
			1. UFOC members will send an update if necessary
	4. “2021-2022 Committees & Officers” document
		1. All committee leadership has now been determined and reported to Kristin Marsh and Kevin Caffrey.
		2. Student representatives
			1. Academic Affairs: 2 students appointed by President
				1. Kim Gower is still working on identifying students.
			2. Budget Advisory Committee: 1 SGA rep selected by SGA
				1. Liane Houghtalin has been in touch with Breezy Reaves (SGA President) who is working on finding someone.

Ellelyshia Ardo has been appointed (MW added this name to rosters)

* + - 1. JFMC Advisory Committee: 2 students appointed by President
				1. Anna Bedal & Zahraa Mohammed (MW added these names to rosters)
			2. Discrepancies in handbook regarding student members of committees
				1. 2.7.7 says student appointees are “appointed by the UFOC on the recommendation of the President of the Student Government Association” (with one exception being the BLS committee).
				2. In 2.8.6, JFMC Advisory Committee says “two students appointed by the President.” So does 2.8.9 for Student Affairs & Campus Life.
				3. MW spoke to Tim O’Donnell about this discrepancy and he suggested emailing Jeff McClurken, who has not yet responded.
			3. Discussion
				1. UFOC recommends that SGA president makes a recommendation because the president are familiar with students.
				2. Going forward, UFOC will need to contact SGA to inform opening positions
				3. UFOC suggests that SGA president recommends student, then Paino can confirm recommendations if he wants to be inolved in.
		1. Staff representatives
			1. Staff representatives on BAC (4) and JFMC Advisory Committee (1) were submitted to UFC leadership in May, but this information was somehow not shared with/recorded in UFOC records.
			2. In determining staff representatives, a mistake in BAC’s revised handbook language was discovered. They are bringing 2 motions to UFC:
				1. Reduce USC rep on UBAC to 3 starting in 2022-2023
				2. Exception to this year to have 3 instead of 4 members due to error
			3. Discussion: None of them are voting positions.
		2. Position to fill: Marshals
			1. Background: In September 2019, discussions arose about how to re-design marshal structure to allow for training of new marshals. Nina originally suggested one Grand Marshal, 2 undergraduate Faculty Marshals, and 2 graduate Faculty Marshals. Her rationale was that since the ceremonies were to be combined, we needed only one Grand Marshal. 2 Faculty Marshals for the undergraduate and graduate students were needed to lead in their two separate lines. There was also discussion if separate representation of graduate vs. undergraduate faculty were required for Faculty Marshals. In March 2020, Gary Richards was nominated for Grand Marshal and was elected as such; however, UFOC records only listed “Marshals” without a distinction for Grand or Faculty. Porter Blakemore was still serving as another Grand Marshal until he retired in Spring 2021.
			2. Actions:
				1. UFOC records were updated to clarify that Gary Richards is the Grand Marshal and Kashef Majid is a Faculty Marshal.
				2. Motion to revise faculty handbook: 8.2 FACULTY MARSHALS Faculty Marshals direct the faculty and students during graduation and Honor Convocation, and at any other event where faculty formally process in regalia. The Grand Marshal leads the party platform, carries the mace, and convenes and concludes the graduation ceremony from the podium. There are ~~six~~ three to five Faculty Marshals in total: one to two undergraduate Faculty Marshals, ~~and one undergraduate Grand Marshal as well as~~ one to two graduate Faculty Marshals, and one ~~graduate~~ Grand Marshal. ~~The graduate Faculty Marshals will be drawn from among the graduate faculty.~~ While preference will be given for undergraduate faculty to serve as undergraduate Faculty Marshals and graduate faculty to serve as graduate Faculty Marshals, teaching in the specified area for service for Faculty Marshals is not required. Faculty Marshals shall be full-time members of the faculty with at least five years of service; Grand Marshals must have at least 10 years of service. All Marshals shall be appointed by the University Faculty Organization Committee by the same process used to appoint members of faculty committees, as specified in sections 2.5 and 2.7. Both Faculty and Grand Marshals serve three-year terms and may serve consecutive terms. Marshals are expected to attend Honor Convocation and graduation ceremonies, graduation rehearsal, and graduation planning meetings hosted by the Provost. ~~These procedures are in effect starting in 2019~~.”

Discussion

UFOC all agreed the suggested flexibility about preference – we can aim for specificity while we do not need to be bindined by them

Since Marshals are appointed, preference will be given by the committee

Vote

UFOC passed the suggested revised faculty language unanimously including reducing faculty marshals from 6 to 3-5

* + - * 1. Once motion to update handbook language passes UFC, UFOC will run elections for additional Faculty Marshals.

UFOC all agreed

* 1. Spring timeline for leadership & CIM
		1. Kevin Caffrey confirmed we do need committee leadership determined by May 1, as outlined in 2.4.1 in the handbook.
		2. Facilitation of this timeline
			1. Discussion: UFOC can run elections ealirer (right after spring break) to give more rooms. In addition, we can send more targeted reminders to the dean of each college.
1. New Business
	1. Digital Intensive Committee
		1. The DI Committee is not listed in the handbook Table of Contents, but they are in the handbook under 2.8.12.
			1. Brook will update this to Tim
	2. Teaching Center Advisory Committee
		1. Victoria Russell (Director of the Center for Teaching and ex officio of TCAC) would like to explore some revisions to the existing committee structure to better meet the Center for Teaching’s needs.
			1. Move to an 'ad hoc' status where the group meets once a semester (mid-semester, ideally) to provide feedback on current programming and engage in conversations about future efforts.
			2. Possibly expand membership to represent all colleges and ensure meeting wide-ranging faculty needs. Ideally adjunct representation could be managed, but this request is complex.
		2. Discussion
			1. TCAC needs to make motion to change own structures, and then take that to UFC
			2. UFOC favors of adjunt representation
			3. There are concerns that adjunt will not be compensated. UFOC suggests that that position has to be optional, not required to be filled.
			4. UFOC is in support of TCAC exploring new organization. If adjunct position would be included, it would need to be optional.
				1. This language should be carefully worded.
	3. Campus Policing Advisory Council (CPAC)
		1. Background: The UMW Police Advisory Panel (CAP) recommended in its final report that a Campus Policing Advisory Council be formed. UFOC has been charged with recommending two faculty members to UFC. Bridget Brew (Assistant Professor, SOCG) and Danny Tweedy (Associate Professor, ELC) both served on CAP and are willing to continue to serve on CPAC.
		2. Motion
			1. We recommend Bridget and Danny as the faculty representative
		3. Discussion
		4. Vote
			1. UFOC unanimoiulsy passed the motion.
	4. Updating service record
		1. MW will delegate committees for each UFOC member to update in the spreadsheet before our next meeting.
	5. Elections to run
		1. ASAP (pending UFC approval of today’s motion): Faculty marshals
		2. For spring: Temporary replacement for Shumona Dasgupta on UAA (CAS, secretary)
2. Announcements
3. Adjournment: at 3:29 pm