**Distance and Blended Learning Committee**

**April 23, 2021**

**12:00 p.m. via Zoom**

**Committee Members in Attendance:** Adria Goldman, Christy Irish, Leo Lee, Will Mackintosh, Jerry Slezak

**Visitors in Attendance:** None

1. Meeting called to order at 12:00 p.m.
2. March minutes approved via email.
3. Old Business
	1. Revisited application process and webpage
		1. Approved a rubric for reviewing future proposals
		2. Updated application to request full course syllabus instead of a 2-page outline
	2. Per the request of the registrar, applicants will be asked to upload the online course authorization form with applications
4. New Business:
	1. Voted to approve proposal for GBUS 529 (Fallah)
	2. Dates for 2021-2022 Submissions
		1. Committee will host two meetings each semester for proposal reviews. Dates TBD based on registrar’s calendar.
	3. Committee voted for 2021-2022 officers
		1. Chair, Adria Goldman
		2. Secretary, Will Mackintosh
5. Meeting adjourned at 12:30 pm

Committee Members:

Paul Boger (ex-officio member; Stafford Campus Library)

Adria Goldman (CAS, DBLC secretary)

Christy Irish (CoE, DBLC chair)

Leo Lee (CAS)

Will Mackintosh (CAS)

Jerry Slezak (ex-officio member; Director of Digital Learning Support)

Mukesh Srivastava (CoB)

Respectfully submitted by Adria Goldman