**University Academic Affairs Committee**

Minutes: Dec. 3, 2020

Members: (2020-2021)

Paul D. Fallon, Associate Professor, English & Linguistics, CAS. At large. *Chair*

Shumona Dasgupta, Associate Professor, English & Linguistics, CAS. *Secretary*

Michael Benson, Assistant Professor, Theater, CAS. At large.

Kim Gower, Assistant Professor, COB

Jane Huffman, Associate Professor, COE

*Ex officio* members (or their designees):

Provost (Associate Provost for Academic Affairs John Morello)

Vice President for Enrollment Management (Kimberley Buster-Williams)

Registrar (Rita Dunston)

Associate Provost for Academic Engagement and Student Success (Timothy O’Donnell).

Denise Naughton (student member)

1. Call to Order: 3:31pm
2. We started with informally introducing ourselves to the student representative Denise Naughton.
3. Meeting Minutes (Nov. 5 meeting previously approved over email)

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1. Special Guest: Andrew Dolby, UFC President met with the committee to discuss certain issues:

--Flow of business from UFC to UAAC

--Alternative grading for Spring- this motion was tabled. It is on the agenda for the Feb 03 UFC meeting and the UAAC committee will be included in the conversation. The alternative grading scheme is probably not going to be continued in the Fall in most peer institutions in VA.

-- The student enrolment was strong for the January term- there was some discussion about whether we should continue it. This will necessitate adjustments to the Academic Calendar which will have to be approved by the UAAC.

-- There will be some discussion on the J- term at the Mar 3 and Mar 31 UFC meetings.

-- Discussion on whether the Day on Democracy initiative should be continued. Feedback should be sent to David Stahlman

-- The minutes for the January 21 UAAC meeting have to be posted on the UAAC website by Jan 27, 2021

1. Old Business
	1. College of Business MBA Acceptance Proposal

“The college of business would like to change the entrance requirements for the MBA program and it needs to be reviewed by our committee.” (submitted by Kim Gower, email 9/18/2020)

--MBA Acceptance Process.ppt

The proposal needs formal language for inclusion in the catalog and alignment with requirements listed in the catalog- especially with regards to the admissions criteria. Chair Paul Fallon will write back to the Business school. The proposal was sent back to the College of Business.

 Action needs to be taken before the UFC Mar 03 meeting in order for this to get

 incorporated in the catalog.

More clarity was requested regarding the flow chart.

1. New Business
	1. Recording policy

Recording Policy cover email.docx

D.6.12. Policy on Recording Class….docx

Note: the motion was already passed at the UFC meeting. Discussion was therefore tabled.

* 1. Alternative Grade Scale

Alternative Grade scale.docx

Note: this was addressed at the UFC – the motion was tabled because it didn’t go through the UAAC first. The UAAC needs to see data from Fall 2020 before making any recommendations for the Spring semester (this was recommended by Rita Dunston). Data from the Fall semester should be available by the first week of January 2021. There is far less support for using the alternative grading in Spring 2021- this may also have inadvertent consequences for student transcripts, majors declarations etc.

 Feedback was solicited from the SGA student representative for their perspective on the

 alternative grading scale. Some discussion ensued.

1. Announcements
	1. Future Meeting Times: Thurs Jan 21, 3:30pm
2. Adjournment: 4:30pm