**University Academic Affairs Committee**

**AGENDA** Nov. 5, 2020

Members: (2020-2021)

Paul D. Fallon, Associate Professor, English & Linguistics, CAS. At large. *Chair*

Shumona Dasgupta, Associate Professor, English & Linguistics, CAS. *Secretary*

Michael Benson, Assistant Professor, Theater, CAS. At large.

Kim Gower, Assistant Professor, COB

Jane Huffman, Associate Professor, COE

*Ex officio* members (or their designees):

Provost (Associate Provost for Academic Affairs John Morello)

Vice President for Enrollment Management (Kimberley Buster-Williams)

Registrar (Rita Dunston)

Associate Provost for Academic Engagement and Student Success (Timothy O’Donnell).

**Agenda**

1. Call to Order: 3:17pm
2. Meeting Minutes (previously approved online)
3. Old Business.
	1. Update to the UFC action on the committee’s recommendations for course evaluations was approved with one tiny tweak. There was a suggested phrasing change to the first proposed question, which is “The instructor taught and/or provided content as appropriate for the course level, stated outcomes, and delivery format.” Debra Schleef added that this doesn’t quite capture the intent of the question, which was about meeting/work time. The UFC members continued to discuss the phrasing of the question. The final suggestion was “The instructor regularly taught and/or provided content as appropriate for the delivery format.” The motion passed unanimously.
	2. Update on intellectual property issues from Michael Benson- there has been no further development on this issue. The issue was tabled for a later time.
4. New Business
	1. Course Evaluations for J-Term.The committee voted unanimously to use the current evaluations for J- term courses.
	2. College of Education policy on non-degree students taking graduate education courses

(please see the attachment from Marie Scheckels “Memorandum from COE re Non-Degree Grad Courses” for reference). The Committee approved that the following language be added to the Graduate Academic Catalog at all necessary locations deemed required by the Office of the Registrar: “Students wishing to take graduate education courses as a non-degree student must have an undergraduate GPA of at least 2.5 and must maintain a B- or better in all courses completed at UMW.  For graduate education courses, non-degree students may take no more than six courses prior to enrolling in a degree program.  Four of these courses may be used to count toward a degree if the student applies and is admitted to a degree program at a later date.  Graduate education courses completed more than four years before a matriculated student completes a degree program will not count towards degree requirements”.

4.3 Test choice COVID Policy for Fall 2021 (please see attachment from Kimberly Buster- Williams “Test Choice COVID Policy for Fall 2021” for reference): The Committee discussed and unanimously approved the proposal to waive admission testing requirements for homeschool students and students from non-graded high schools. The policy will be in effect for current applicants until the first day of classes in the Fall 2021 semester. Applicants for Fall 2022 will be subject to prior test requirements. The motion passed unanimously.

1. Announcements

Future Meeting Times: The next meeting UAAC is scheduled for Thursday Dec 03, 2020, 3:30pm

The Chair of UAAC Dr. Paul Fallon will reach out to the student representative and invite them to attend the next meeting

1. Adjournment: 4:10pm