**Writing Intensive Committee**

**Meeting Minutes**

**October 5, 2020, at 4 pm**

**Zoom meeting**

**In Attendance**

Brenta Blevins, Pamela Grothe, Gwen Hale, Randall Helmstutler, Elizabeth Johnson-Young, Ben LaBreche

**Approval of Minutes**

The minutes from September 7 were approved.

**Report from Chair**

* We will meet Monday, February 8, 2021, at 4 pm.
* National Day on Writing (October 20) is in the works.
* New Curriculum Inventory Management System:
	+ This system is about to launch, and our proposals will go through the new online proposal system.
	+ John Morello has prepared a guide on changing course designations.

**New Business**

***Evaluation of WI submissions:***

* BIOL [462, Research Practices in Plant Ecology](https://mailumw-my.sharepoint.com/%3Af%3A/r/personal/sblevin2_umw_edu/Documents/WI%20Committee/October%205%20Meeting/RELG%20309?csf=1&web=1&e=WOLLpe) (Alan Griffith) was approved.
* RELG 309, [Death and Dying in Early Christianity](https://mailumw-my.sharepoint.com/%3Af%3A/r/personal/sblevin2_umw_edu/Documents/WI%20Committee/October%205%20Meeting/RELG%20309?csf=1&web=1&e=WOLLpe) (Jennifer Barry) was approved.

***Discussion of question about BIOL 472***

Biology inquired about getting a blanket WI designation for BIOL 472. It is not a problem to give a blanket designation for a course. They would need to articulate what requirements all sections will meet and submit a sample syllabus that fulfills those requirements. We can work with them if there are spring needs, but we will keep them on the usual schedule for blanket designation (which can certainly be ready in time for the fall 2021 semester).

***Student working on thesis in PSCI***

A student contacted Brenta about making his or her thesis course WI in the spring even though the deadline has passed. We will encourage this student to take advantage of the WI courses already approved for the spring.

**The meeting adjourned at 4:28.**

**Addendum**

On October 13 the committee also approved by email WI designation for WGST 102, Perspectives in Sexuality (Gary Richards).