

University Faculty Affairs Committee meeting minutes

October 8, 2020

3:30 pm via Zoom

In attendance: Randall Reif (at-large, Chair), Jennifer Magee (at-large, Secretary), Caitie Finlayson (at-large), Lance Gentry (COB), Eric Bonds (CAS), Beverly Epps (COE)

Guests: Mary Beth Mathews, Mara Scanlon, April Wynn, Laura Wilson, Kelli Slunt, Anand Rao, Betsy Lewis, Surupa Gupta

The meeting began at 3:30 pm.

Much of the committee's time was devoted to hearing from faculty members currently in or formerly holding Special Assignments to better understand their concerns. We summarized their concerns into three actionable items for our committee:

- Craft Handbook language to define Special Assignments and how they should be evaluated
- Determine how Special Assignments should be considered in promotion and tenure applications
- Ensure that guidelines are formed and are consistent for pay structure and course releases for these Special Assignments

The committee will explore best ways to make these changes before our next meeting and continue the discussion in our November meeting.

The next meeting is November 12<sup>th</sup> at 3:30 pm.

The meeting adjourned at 4:54 pm.