SI Committee Meeting September 10, 2020

Regular Committee Meeting

12:00 -12:45pm

Attendance:

Speaking Intensive Committee

2021 Lauren McMillan (Assistant, CAS) – S*ecretary*

2022 Tyler Frankel (Assistant, CAS)

2022 Maya Mathur (Professor, CAS)

2023 Bridgette Dennett (Assistant, CAS)

2023 Jennifer Polack (Professor, CAS)

Ex Officio Members:

Anand Rao, Director of the Speaking Intensive Program – *Chair*

Adrienne Brovero, Director of the Speaking Center

Guest:

Jessica Machado, Director of the Office of Disability Resources

1. **New Secretary** 
   1. Lauren McMillan approved through unanimous vote.
2. **Accommodations for Oral Communication Assignments**
   1. Jessica Machado: Many SI courses are imbedded in programs. So, an exception or waiver would be difficult while still taking the required courses within majors. Not expecting waiver. But, flexibility with oral communication for those with accommodations.
      1. ODR drafted language for list of accommodations and alternative assignments for oral presentations.
         1. This document lives on the ODR website.
         2. [Alternative Assignments for Oral Presentation/Participation Guidance](https://academics.umw.edu/disability/files/2020/05/Alternative-Assignments-for-Oral-Presentation.pdf) (<https://academics.umw.edu/disability/files/2020/05/Alternative-Assignments-for-Oral-Presentation.pdf>)
      2. Flexibility in assignments. Perhaps use of technology for assignments. Demonstrate the same type of skills but in a lower risk environment. Ex: recordings instead of live in front of the class.
      3. Available for faculty training and consultation.
      4. Remember that accommodations are going to be different for different students.
   2. VOTE: Committee members unanimously vote to approve [SI Recommendations for Supporting Students with Oral Communication Accommodations](https://academics.umw.edu/speaking/faculty/accommodations-and-oral-communication-assignments/) (<https://academics.umw.edu/speaking/faculty/accommodations-and-oral-communication-assignments/> ).
3. **Speaking Center Report**
   1. Adrienne Brovero
   2. Upcoming social media campaigns and workshops associated with online learning and social distancing.
   3. Full Speaking Center Report attached below.
4. **Speaking Intensive Report**
   1. Anand Rao
   2. Working on publication of outcomes of Advocacy, Deliberation, and Community Engagement Learning Community collaborative work.
5. **Request for Transfer Credits** 
   1. SPAN 202
   2. Not approved as does not meet the SI outcomes; the course had plenty of speaking focused on grammar and vocab, but not specific outcomes (instructions and assessment/evaluation of delivery).
   3. Anticipate more requests in the future, given current pandemic.
6. **SI Course proposals (Votes)**
   1. EESC 355: Icehouse-Greenhouse Earth (Pamela Grothe, instructor)
      1. Unanimously approved.
   2. ENGL 251QQ:  Fairy Tales as Literature (Maya Mathur, instructor)
      1. Approved with Mathur abstained.
   3. ECON 302: Managerial Economics (Margaret Ray, instructor)
      1. Unanimously approved.
   4. ENGL packet- ENGL 400 seminars, ENGL 470A-D, LING 470.
      1. All instructor designations for embedded SI capstone courses within the major for new Gen Ed requirements.
      2. Unanimously approved.
7. **Next Meeting**
   1. Date and time of next meeting TBD

# Speaking Center Report-9-10-20

Adrienne Brovero, [abrovero@umw.edu](mailto:abrovero@umw.edu)

### What’s New at the SPKC

#### **SPKC Tutorial Playlist**

* <https://www.youtube.com/channel/UCQHMwWY5WvZlVe75MmqVtTg/playlists>
* 10 videos, 94 minutes total
* Topics covered:
  + Introduction to the Speaking Center
  + Communication Apprehension
  + Class Discussion
  + Presentation Basics
  + Group Presentations
  + Tips for Making Response Videos
  + Visual Aids
  + Presentation Basics 2
  + Virtual Presentation & Recording
  + What Not to Do When You Have to Present Online

#### **Online Class Visits**

* For the foreseeable future, class visits – whether by a consultant to a class or by a class to the Speaking Center – will be conducted online.
* To replicate content normally provided during class visits, SPKC consultants have prepared video tutorials on various Speaking Center content.
  + These will be used in lieu of the typical class visits.
  + The content is available as a 94-minute SPKC Tutorial Playlist (which can be assigned and/or watched in shorter increments). Instructors can assign some or all the videos.
  + If desired, faculty may request a live online visit by a SPKC consultant for a Q&A session after students have viewed the Playlist materials, or for specific topics.
* Online class visits can be scheduled by contacting Adrienne – abrovero@umw.edu.

#### **Online Student Consultations**

* All appointments will be online, via Zoom. There will be no in-person appointments for the foreseeable future.
* Appointment Hours:
  + Monday-Thursday – 9:30-6:00
  + Friday – 9:30-3:00.
  + Students can schedule individual and/or group appointments here - <https://academics.umw.edu/speaking/speaking-center/schedule-an-appointment/>
  + Students can specify length and type of appointment (practice, development, etc.).
  + Students should plan ahead when scheduling appointments. Appointments made through EAB need to be scheduled **at least 24 hours** in advance.

#### **Additional Online Resources – General**

* Using Zoom to Give & Record Online Presentations – <http://academics.umw.edu/speaking/files/2020/04/Zoom-and-Online-Presentation-Handout-Spring-2020-.pdf>
* How to upload videos to YouTube – https://youtu.be/72xYLYYKCg4
* How to upload video to YouTube from a smartphone – https://youtu.be/Hjh\_nQ32UVQ

#### **Additional Online Resources – Faculty-oriented**

* How to post a YouTube link to Canvas – https://www.youtube.com/watch?v=HOaUHSCjabQ&feature=emb\_title
* Moving oral communication assignments online – <https://www.youtube.com/watch?v=xMQ2_QwaFwk&feature=emb_title>

#### **Projects in Progress**

* Videos
  + Speaking Center FAQs
    - Example – How many slides?
  + Video Production Tips
    - Using video software
    - Recording tips
* Social Media Campaigns
  + Introducing the SPKC – Resources, Consultants
  + Zoom Tips
  + Activism/Engagement/Finding Your Voice
* Workshops
  + Open to Suggestions
  + Zoom Evening Open Houses
    - Around midterms and end of semester
    - Breakout rooms for individualized sessions