

University Faculty Affairs Committee Meeting Minutes  
September 10, 2020  
3:30pm, via Zoom

In attendance: Randall Reif (at-large, Chair), Jennifer Magee (at-large, Secretary), Caitie Finlayson (at-large), Lance Gentry (COB), Eric Bonds (CAS), Beverly Epps (COE)

Meeting began at 3:30 pm with introductions.

We elected officers for this year's committee: Randy Reif was unanimously elected as Chair. Jen Magee will serve as Secretary for the fall semester, and Lance Gentry take over as Secretary in the spring.

We selected meeting dates for this semester:

- October 8<sup>th</sup> at 3:30 pm
- November 12<sup>th</sup> at 3:30 pm

We reviewed our business from last semester and discussed the issue brought to us by Mary Beth Mathews and Caitie Finlayson regarding Special Assignments. Committee members are asked to review both the request and the spreadsheet that Nina shared with our committee last semester before our next meeting. We agreed that it would be insightful for the committee to hear directly from those who hold or have held Special Assignments. Caitie volunteered to invite them to our next meeting.

Meeting adjourned at 4:00 pm.