

University of Mary Washington
Distance and Blended Learning Committee
Academic Year Fall 2019 – Spring 2020

April 6, 2020 online meeting

The voting members of the committee (Mara Scanlon, Alex Dunn, Christy Irish, and Adria Goldman) met online March 30, 2020 to discuss updates to the Distance & Blended Learning Committee.

New officers:

1. Chair
 - a. Marisa Martinez Mira is finishing her three-year term on the committee. A new chair is needed for the 2020-2021 academic year. We thank Marisa for her service to the committee!
 - b. **Christy Irish** was selected as the new chair for the 2020-2021 academic year.
2. Secretary
 - a. Alex Dunn is finishing her two-year term on the committee. A new secretary is needed for the 2020-2021 academic year. We thank Alex for her service to the committee!
 - b. **Adria Goldman** was selected as the new secretary for the 2020-2021 academic year.

COVID-19: New ‘short form’ for Summer 2020 courses

1. Marisa Martinez Mira and Alex Dunn worked with Anand Rao to put together a Google Form for courses that potentially need to move from face-to-face to online teaching during Summer 2020.
 - a. Courses approved using the short-form will ***only be approved to teach online Summer 2020***. This online designation will not carry over to future semesters.
2. The short form and approval process were voted on and passed unanimously during the March 25, 2020 UFC meeting.
3. The Distance & Blended Learning committee will work with the UFC and help review proposals submitted via the short form.

Information regarding future online courses:

1. The Distance & Blended Learning Officers have been working with UFC to help make decisions about future plans for courses that could be taught online.
2. For Fall 2020, if courses have to be switched to online, DB&L and UFC suggest that faculty fill out a full online teaching proposal for each course.
 - a. This way, courses will carry the full online teaching designation for future semesters as well.

Respectfully submitted,

Alex Dunn