

UFC Meeting
Wednesday, January 29, 2020
Digital Auditorium (HCC), 3:30-5:30pm

Members in Attendance: Janine Davis (COE), John Broome (COE), Jennifer Walker (COE), Dave Henderson (COB), Kenneth G. Machande (COB), Kashef Majid (COB - UFC Secretary), Sarah Morealli (CAS, Health, PE, & STEM), Andrew Delaney (CAS, Health, PE, & STEM), Jackie Gallagher (CAS, Social Sciences, UFC), Laura Mentore (CAS, Social Sciences), Helen Housley (CAS – Arts & Humanities), Miriam Liss (CAS, Social Sciences), Larry Lehman (CAS, Health, PE, & STEM), Anand Rao (CAS, At-Large, UFC Chair), Andrew Dolby (CAS, At-Large, UFC Vice-Chair), Angela Pitts (CAS – Arts & Humanities, CASFC Chair), Gregg Stull (CAS – Arts & Humanities), Marcel Rotter (CAS, At-Large, UFC Parliamentarian), UMW Provost Nina Mikhalevsky (Ex-Officio)

Proxies: Dave Henderson for Kashef Majid

Guests: John Morello, Rosemary Arneson, Nichole Crowder (Gen-Ed Committee), Caitie Finlayson (Teaching Center), Tim O'Donnell, Rita Dunston, Christy Pack (Staff Advisory Council President), Betsy Lewis

Not in attendance: Pam Lowery (Ex-Officio), UMW President Troy Paino (Ex-Officio)

This meeting can be viewed [here](#) (UMW log-in required)

I. Call to Order – Meeting was called to order at 3:30pm by Anand Rao

II. Meeting Minutes –

UFC Meeting Minutes from December 4 2019 were unanimously approved with no abstentions

III. Reports

- President Paino
- Provost Mikhalevsky
 - Departments of Chemistry and Physics will be combined, a national search is underway to hire a senior faculty member, goal is to build the physics program and focus on undergraduate pedagogy.
 - Discussion with Department of English and Linguistics to split into a new department of Communication and Digital Studies in July.
 - Awaiting Governor's budget to determine what is passed, at this point it is not clear what will be passed
 - The due date for final grades for the Spring semester has been changed (due to changes in the Banner system). Functionality was lost in the Banner system. However, based on data from the Registrar's Office 98% of faculty are turning all of their grades in within the time

period. It is not anticipated that this change will impact the majority of faculty. A question was raised as to what happens to faculty that teach online classes, the exam for online classes is 9:30pm on Friday which raises the possibility of faculty frantically grading over the weekend. The concern was whether online grades could be due at a different time other than Friday at 9:30pm.

- College Deans
 1. Dean Pete Kelly, CoE
 - National teaching of the year will be speaking on campus this evening
 2. Dean Keith Mellinger, CAS
 - In the thick of several faculty searches
 3. Dean Lynne Richardson, CoB
 - No report
- SGA Representative's Report (Aneesha Noor)
 - No report
- SAC Representative Report (Christy Pack)
 - Report online
- UFC Chair's Report (Anand Rao)
 - No report
- UFC Vice Chair's Report (Andrew Dolby)
 - No report
- Faculty Senate of Virginia (Marcel Rotter)
 1. Virginia Higher Education Advocacy Day (VHEAD) Report from FSVA President Carmen Rodriguez
 1. VHEAD Legislative Report Jan 13, 2020
 2. Faculty Salary Ratings by Peer Institutions
 3. Diversity, Inclusion, Transparency Position Paper
 4. Budget Position Paper
 5. UPDATED: Legislative Report (1/24/20) – includes reference to budget amendment for faculty salary increase
 - Encourage all faculty to contact their representatives and advocate on their behalf
- Guest Report from Dr. Paul Binkley, Exec Director of the Center for Career & Professional Development
 1. student Employment Working Group
 - 673 students employed on campus, over 50% of the workforce at UMW
 - The Working Group has three areas of focus
 - o Recruitment & Hiring
 - o Finance & Budgeting
 - o Education & Training (students & supervisors)
 - If you have students that you want to recommend to the focus groups (students that have worked on campus or are working on campus) please contact Paul Binkley directly.
 - Faculty/ staff forums, goals are what can be changed or what is working/ not working.
- University Committees – minutes, reports, and action items

1. University Academic Affairs Committee
 1. UAAC Draft Meeting Minutes – January 16, 2020
 2. Changes to Admission Requirements for the MSGA Program
 3. UAAC Memo – PHYD 130
 4. VCCS-GAA Proposed GPA Change
 1. Guaranteed Admission Agreement with VCCS and UMW (final edits) – previously approved agreement with marked changes reflective of above motion
- A question was raised as to the change in transfer agreement, specifically why are transfer students able to transfer up to 90 credits to UMW. The history is that the language came from the community college system in 2006. It's unclear why 90 credits became the standard but it's policy that at least 25% of credits must be earned at the degree granting institution. The UFC previously approved a motion to move the transfer credit agreement from 63 to 90 credits. If a person is coming in with an associate's degree it does not guarantee them 90 credits. Has there been a student that has been disadvantaged as a result of this? Students frequently ask if they can transfer more than 63 which they are able to do.
- The discussion has shifted to the acceptance of online courses and whether they should be accepted as transfer credits.
- A point was raised as to whether differentiation should exist between transfer credits between community colleges and other four-year institutions. The question was which programs could be significantly impacted?
- The 90 credit limit is intended to include students that receive credits from programs such as IB and AP but then achieve their associate's degree and obtain 63 credits.
- We will not accept more than 90 credits from a transfer student
- Whether it counts towards a major credit is dependent upon the discretion of the Department Chair for each Department. The credits can be transferred as electives but are not guaranteed to transfer as a major.
- The language "guarantee" cannot be changed, this was part of the admissions agreement with other Virginia institutions.
- The 63 credits with particular associate's degrees as outlined in the agreement can be transferred but the additional credits are not guaranteed.

1. University Budget Advisory Committee
 1. UBAC 16-Jan-2020 MINUTES
 1. Enrollment Management Report to BOV_ September 2019
 2. Enrollment Management Update_Board of Visitors_February 2019
 3. Strategic Enrollment Plan_BOV Nov 2016 (2)
2. University Curriculum Committee
 1. UCC Meeting Minutes – December 11, 2019
3. University Faculty Affairs Committee
 1. UFAC Meeting Minutes – January 23, 2020
4. University Faculty Organization Committee
 1. UFOC Meeting Minutes – January 21, 2020
 2. UFOC Report on Faculty Governance
5. University General Education Committee
 1. Gen Ed Meeting Minutes – November 20, 2019
6. University Sabbaticals, Fellowships & Faculty Awards Committee
 1. Meeting Minutes January 13, 2020
7. University Student Affairs & Campus Life Advisory Committee
 1. Meeting Minutes – January 22, 2020
8. Bachelor of Liberal Studies (BLS) Committee

1. *no report*
9. Distance and Blended Learning Committee
 1. D&BL Online Meeting Minutes – January 2020
10. First Year Seminar Committee
 1. Meeting Minutes – Dec 19, 2019
11. Honors Program Committee
 1. *no report*
12. James Farmer Multicultural Center Advisory Committee
 1. *no report*
13. Journalism Advisory Committee
 1. *no report*
14. Speaking Intensive Committee
 1. SI Committee Action Items – January 21, 2020
15. Teaching Center Advisory Committee
 1. TCAC Meeting Minutes – December 2, 2020
16. Writing Intensive Committee
 1. WI Committee Meeting Minutes – January 22, 2020

- All accepted with no abstentions

IV. Unfinished Business

1. Motion: Changes to Section 6 “Faculty Evaluation Procedures” of the Faculty Handbook – motion from UFAC after consideration of faculty evaluation procedures. [sent back to UFAC for further consideration at Dec 4, 2019, UFC meeting – still under consideration by UFAC].
Included here are:
 1. Section 6 – Track Changes Document
 2. Section 6 – Revised Copy
 - This will remain tabled until after the Virginia legislative session
2. Faculty Governance – [moved to planning for the General Faculty Meeting under New Business]
3. Motion: Mid-Semester Progress Reports –[sent back to UFAC for proposed changes to the Faculty Handbook at Dec 4, 2019, UFC meeting – still under consideration]
 - We will act on catalogue language but any changes to the faculty handbook will be acted on at a later time. A procedural question was raised, a motion was raised to undo actions related to this amendment which were taken at the last UFC meeting, the motion was passed unanimously with no abstentions. The difference in the currently document and the former one is that you must give non-s reports otherwise it is inferred that all students are doing satisfactory. The question was raised whether students would automatically receive an S, in response it was clarified that each faculty member must make a designation for each student. It was clarified that we were looking for clarification from the UFAC on language changes in the faculty handbook. This item was taken back to the UFAC.

V. New Business

1. Action Items – curricular approval recommendations from the FSEM Committee, Distance & Blended Learning Committee, Speaking Intensive Committee, Writing Intensive Committee
 - All items were approved without abstentions.
2. Action Items – General Education Committee – to be distributed
 - These were distributed, the list did not include Econ 384. The list was amended to include Econ 384 as part of Diverse and Global Perspectives.
 - All items were approved without abstentions.

3. Action Items – curricular approval recommendations from the University Curriculum Committee on December 11, 2019, including 24 courses, 16 program changes, and 2 new concentrations
 - All items were approved without abstentions.
4. Motion: Changes to Admission Requirements for the MSGA Program – motion from UAAC.
 - The motion was unanimously approved without abstentions.
5. Motion: Change in Faculty Handbook Language to allow PHYD 130 to be offered for a grade – motion from UAAC.
 - The motion was unanimously approved without abstentions.
6. Motion: VCCS-GAA Proposed GPA Change – motion from UAAC
 1. Guaranteed Admission Agreement with VCCS and UMW (final edits) – this is a copy of the previously approved agreement with changes marked.
 - This focuses specifically on the GPA change from 3.25 to 3.0 for transfer students
 - The motion was passed with one opposed and no abstentions.
7. Motion: Revise Faculty Handbook language to reflect that the UFOC will initiate the placement of student representatives on committees – motion from UFOC.
 - The motion was unanimously approved without abstentions.
8. Motion: Shorten time limits for elections when they are used to fill positions on ad hoc committees – motion from UFOC.
 - The motion was unanimously approved without abstentions.
9. Update on Appendix F from the CAS Faculty Council.
 1. Appendix F with reflected changes
 - No vote, this was purely to inform that changes have been made by the CAS Faculty Council.
10. General Faculty Meeting on February 5, 2020 –
 1. Draft Agenda
 2. Proposed Changes to Faculty Governance

VI. Announcements

The General Faculty Meeting will be held on Wednesday, February 5, 2020, at 4pm in the HCC Digital Auditorium

VII. Adjournment

The next UFC meeting will be held on February 26, 2020, from 3:30-5:30pm in the HCC Digital Auditorium.

- The meeting was adjourned at 5:31pm