Minutes

UMW University Faculty Organization Committee

January 21, 2019 3:30PM

HCC 212

In attendance: Wei Chen, Janine Davis, Don Lee, Smita Jain Oxford, Christy Irish

1. Call to Order 3:30PM
2. Approval of Minutes from November 20, 2019
3. Unfinished Business
	1. Handbook Language and Report has been condensed and updated and can be found at the following link: (<https://docs.google.com/document/d/1Mlt4z_xDrBZmXsFepEFYz0Qniy8RYNEq9rk1rUgGtJQ/edit?usp=sharing>)
	2. Review handbook for changes before submission to UFC.
		1. Janine made recommendations on report and Christy will post to the website (it’s under the minutes on the UFOC page.)
	3. Meeting Dates for University Calendar- March 31st.
4. Review requirements for committees.
	1. Christy created a sheet with each committee (standing and advisory), the make-up of each committee, which committees will be electing members at large, and which committees COB, COE, and CAS will need new representatives on.
	2. COB would like representation on BLS (This is in the report).
5. New Business
	1. The committee discussed updating the sheet of member make-up to include the next two year’s position needs as well. This will create a document that can be used each year for calls and nominations.

Submitted by Christy Irish