

Teaching Center Advisory Committee
December 2, 2019 2:00 p.m.
HCC 111

In attendance:

Victoria Russell –Teaching Center Associate Director, Committee Ex- Officio (COE)
Melissa Wells –Teaching Center Faculty Fellow, Committee Ex- Officio (COE)
Amrita Dhar - Committee Chairperson (CAS)
Michael Stebar - Committee Secretary (CAS)
Karen Anewalt (CAS)
Emily Crosby (COE)

Rescheduled meeting from 11/18/19:

1. Spring 2020 Teaching Center Grants
 - a. Applications were reviewed previously and committee members discussed proposals and voted electronically
2. General Discussion of Future Teaching Center Grants and Activities
 - a. TC grant application formats
 - i. In reviewing proposals it appears there needs to be clarification regarding budget related items of the grant and expectations for recipients after receiving a grant. .
 1. Future instructions will provide more direction on what budget information applicants should include in their proposals
 2. Future instructions will also provide more direction regarding what applicants describe in terms of impact on UMW students
 3. Provide applicants with options for mechanisms in which they can report out or share the outcomes of their work supported by the grant
 - ii. Develop a template that applicants can fill out.
 1. Current application will be removed for updating
 - iii. Have sample proposals/applications available for review
 - b. Increase advertising of grant availability
 - i. Email faculty, TCAC members promote within their departments and programs, Teaching Center website
 - c. Review timeline of TC application deadlines; currently due at same time as other UMW grants
3. Teaching Center Programming
 - a. Spring Colloquium Series is full
 - b. Two Communities of Practice met during the fall semester – Scholarship of Teaching and Learning, Using ‘Small Teaching’ in Online Course Design
 - i. SoTL will continue into Spring 2020
 - c. General discussion and brainstorming of “What do faculty need?”
4. CAS Summer Pedagogy Grant proposals will no longer be evaluated by the Teaching Center Advisory Committee. The TCAC represents and serves all three UMW colleges and therefore cannot be exclusive in evaluating CAS specific grants.
5. Discussion of possible morale/job satisfaction survey about which Catie Finlayson and Victoria Russell learned at the Professional and Organizational Development (POD) Network in Higher

Education Conference. Further review indicated that the survey would not be applicable or cost effective for UMW to use.

6. Meeting dates for next semester

Meetings will take place in Lee Hall 414

Jan 27, 2020 – 3:00

Feb 24, 2020 – 3:00

Mar 23, 2020 – 3:00

12/2/19 Meeting adjourned at 3:05 p.m.