UFC Meeting

Wednesday, October 23, 2019

Digital Auditorium (HCC), 3:30-5:30pm

Members in Attendance: Janine Davis (COE), John Broome (COE), Jennifer Walker (COE), Dave Henderson (COB), Kashef Majid (COB - UFC Secretary), Sarah Morealli (CAS, Health, PE, & STEM), Larry Lehman (CAS, Health, PE, & STEM), Andrew Delaney (CAS, Health, PE, & STEM), Jackie Gallagher (CAS, Social Sciences, UFC), Laura Mentore (CAS, Social Sciences), Helen Housley (CAS – Arts & Humanities), Miriam Liss (CAS, Social Sciences), Anand Rao (CAS, At-Large, UFC Chair), Andrew Dolby (CAS, At-Large, UFC Vice-Chair), Angela Pitts (CAS – Arts & Humanities, CASFC Chair), Gregg Stull (CAS – Arts & Humanities), Marcel Rotter (CAS, At-Large, UFC Parliamentarian), UMW Provost Nina Mikhalevsky (Ex-Officio): UMW President Troy Paino (Ex-Officio)

Proxies: Greg Stull for Helen Housley, Dave Henderson for Kenneth G. Machande

Guests: John Morello, Rosemary Arneson, Nichole Crowder (Gen-Ed Committee), Caitie Finlayson (Teaching Center), Tim O’Donnell, Rita Dunston, Christy Pack (Staff Advisory Council President)

Not in attendance: Kenneth G. Machande (COB), Peter Kelly (COE), Pam Lowery (Ex-Officio)

This meeting can be viewed [here](https://ufc.umw.edu/recordings/) (UMW log-in required)

## Call to Order – Meeting was called to order at 3:31pm by Anand Rao

## II. Meeting Minutes –

[September 25, 2019 UFC Meeting Minutes](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/UFC-Meeting-Minutes-September-25-2019.docx)

## III. Reports

1. President Paino
	1. [President’s Report – October 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/President-Paino-October-2019-UFC-Meeting.pdf)
2. Provost Mikhalevsky
* The Provost acknowledged concerns regarding the handling of textbook orders for the Bookstore, please keep the Provost aware of issues. At least one issue was that there are courses not listed in the database the bookstore uses. The announcement did not go out as early as it should have.
* A second announcement was that there is a committee that is examining issues related to student employment. Paul Binkley is the chair of this committee. If there are any issues related to student employment please reach out to the Provost’s office and/ or Paul Binkley. There are no faculty on the committee at this point in time but the committee does have room to grow.
* There have been some issues related to student travel. Faculty need to be judicious when travelling with students. Questions have been asked as to whether faculty should share hotel rooms – a reminder that this is not recommended and to please use good judgement.
* Lastly, there were issues raised as to whether there are policies which govern student/ faculty interaction at their homes (e.g. inviting students for dinner or for parties).
* Announcement regarding the support of transfer student agreements and the need to continue to support transfer students.
* We now have our chapter of Delta Alpha Pie which is for high performing students with disabilities.
1. College Deans
	1. Dean Pete Kelly, CoE
		1. [COE Dean Report October 23 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/COE-Dean-report-october-23-20191.pdf)
	2. Dean Keith Mellinger, CAS
		1. [CAS Dean Report October 23, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/CAS-report-to-UFC-10-23.pdf)
	3. Dean Lynne Richardson, CoB
		1. [COB Dean Report October 23, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Dean-of-CoB-October-Report.pdf)
* UMW is hosting the Dean’s of business schools from across the state of Virginia (next Tuesday).
1. SGA Representative’s Report (Aneesa Noor)
* No report submitted.
1. SAC Representative Report (Christy Pack)
	1. [October 2019 SAC Newsletter](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/1October-2019-SAC-Newsletter.pdf)
* Announcement of Larry Atkins award winners.
1. UFC Chair’s Report (Anand Rao)
	1. [UFC Chair’s Report to the UFC October 23, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/UFC-Chair-Report-to-UFC-Oct-23-2019.pdf)
* Our December meetings will be the last meeting of the semester, any action items related to general education will need to be discussed at this meeting. Our meeting on February 5th, we will devote a large portion on faculty governance. Faculty handbook changes will need to be completed in March so that the BOV has time to review them in time for the handbook changes to be made.
	1. [UFC Chair Report to the BOV Executive Committee – October 16, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/UFC-Chair-Report-to-the-BOV-October-2019.pdf)
	2. [Copy of the Campus Environment Committee Report\_Final Draft\_10-15-19](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Campus-Environment-Committee-Report_Final-Draft_10-15-19.pdf)
1. UFC Vice Chair’s Report (Andrew Dolby)
* No report.
1. Faculty Senate of Virginia (Marcel Rotter)
* Met at VCU to discuss upcoming legislation, specifically the six year when the state provided incentives to keep tuition at a moderate rate. For the next six year plan we may want to be involved with the drafting of this plan (possibly the Budget Advisory Committee). In terms of legislative issues: whether betting on college athletic teams should be permitted and the question of criminal history on college admissions. We approved motion for a bill that would provide in-state tuition for undocumented immigrants. Virginia higher education advocacy day, January 9th (an opportunity to meet with State Legislators and travel expenses paid for). All are welcome to attend, faculty, administrators, and students (especially students).
1. University Committees – minutes, reports, and action items
	* 1. [University Academic Affairs Committee](http://ufc.umw.edu/committees/university-academic-affairs-committee/)
			1. [Meeting Minutes from October 2, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/UAAC-minutes-October-2-2019.pdf)
				1. [GCC-UMW-BSN-Concurrent-Enrollment-Agreement-Fall-2019–Revised–10-2-19](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/GCC-UMW-BSN-Concurrent-Enrollment-Agreement-Fall-2019-Revised-10-2-19.doc)
				2. [GCC-UMW-Co-Enrollment-Agreement-FALL-2019-Revised–10-2-19](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/GCC-UMW-Co-Enrollment-Agreement-FALL-2019-Revised-10-2-19.doc)
				3. [GCC-UMW-Direct-Transfer-Agreement-FALL-2019-Revised0–10-2-19](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/GCC-UMW-Direct-Transfer-Agreement-FALL-2019-Revised0-10-2-19.doc)
		2. [University Budget Advisory Committee](http://ufc.umw.edu/committees/university-budget-advisory-committee/)
			1. [Meeting Minutes from September 30, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/minutes0930.pdf)
		3. [University Curriculum Committee](http://academics.umw.edu/curriculumcommittee/)
			1. [Meeting Minutes and Action Items from October 3, 2019](http://academics.umw.edu/curriculumcommittee/files/2019/10/UCC-Minutes-10-3-19.pdf)
		4. [University Faculty Affairs Committee](http://ufc.umw.edu/committees/university-faculty-affairs-committee/)
			1. [Meeting Minutes from October 10, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/Minutes-10-10-19.pdf)
			2. [Faculty Handbook on Academic Calendar and Faculty Work Expectations](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Academic-Calendar-and-Faculty-Work-Expectations.pdf)
* A motion was brought to faculty affairs regarding requirements for meetings outside of dates that school is in session. Betsy Lewis spoke about the discussion at the Faculty Affairs Meeting. The question was whether meetings should occur before classes. The Faculty Affairs Committee was not able to discuss this and it was turned over to the UFC for discussion. In terms of next steps, there are no next steps being forwarded. There is an opportunity for feedback to be taken back to the Committee (FA) for discussion at a later meeting. The Committee (FA) is unsure what their charge is regarding this question. The UFC opened the floor for discussion. The handbook is not consistent on this because faculty are on a contract for a specific time period. However, there are events and students activities occurring outside of the contract time period. The sentiment was to look for language does not over-prescribe participation of meetings during times when the University is closed but also allow flexibility for meetings to occur when the University is closed. Discussion was not resolved but provided feedback for the Committee (FA).
	+ 1. [University Faculty Organization Committee](http://ufc.umw.edu/committees/university-faculty-organization-committee/)
			1. [Meeting Minutes from October 11, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/UFOC10112019-Minutes.docx)
		2. [University General Education Committee](http://ufc.umw.edu/committees/university-general-education-committee/)
			1. [Rationale for changes to the implementation plan for the transition to the new General Education Curriculum](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Rationale-for-changes-to-the-implementation-plan-for-the-transition-to-the-new-General-Education-Curriculum.pdf)
			2. [FAQ for Transition to New General Education Curriculum UPDATED](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/FAQ-for-Transition-to-New-General-Education-Curriculum-UPDATED.pdf)
			3. [Memo to Gen Ed Committee regarding Latin AP exam equivalency](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Memo-to-Gen-Ed-Committee-regarding-Latin-AP-exam-equivalency.pdf)
* In terms of course approvals that meet the new Gen Ed guidelines, there were enough to meet each of the categories. Can courses that were previously approved under a prior category then they are approved in a corresponding new category? Students can carry these courses to the new requirement if they switch to the new Gen-Ed curriculum. For the Latin AP exam equivalency, students should be able to achieve Latin 104 for equivalency.
	+ 1. [University Sabbaticals, Fellowships & Faculty Awards Committee](http://ufc.umw.edu/committees/university-sabbaticals-fellowships-faculty-awards-committee/)
			1. [Meeting Minutes from September 25, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/Minutes-of-September-25-2019.pdf)
		2. [University Student Affairs & Campus Life Advisory Committee](http://ufc.umw.edu/committees/university-student-affairs-campus-life-advisory-committee/)
			1. [Meeting Minutes for September 19, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/Student-Affairs-September-19-2019-Minutes.pdf)
		3. [Bachelor of Liberal Studies (BLS) Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/bachelor-liberal-studies-bls-committee/)
			1. [Meeting Minutes for October 4, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/BLS-meeting-minutes-Oct-4-2019.pdf)
		4. [Distance and Blended Learning Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/distance-and-blended-learning-committee/)
			1. [Action Items for October 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/October-2019-DBL-Minutes.pdf)
			2. [Meeting Minutes from April 9, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Minutes-of-DBLC-April-9-2019.docx) (previously missing from the UFC website)
		5. [First Year Seminar Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/first-year-seminar-committee/)
			1. none
		6. [Honors Program Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/honors-program-committee/)
			1. [Action Items for October 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/Honors-Program-Committee-Action-Items-10.03.19.pdf)
		7. [James Farmer Multicultural Center Advisory Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/james-farmer-multicultural-center-advisory-committee/)
			1. [Meeting Minutes from October 2, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/JFMC-FAC-Minutes-100219.pdf)
		8. [Journalism Advisory Committee](https://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/journalism-advisory-committee/)
			1. [Meeting Minutes from September 30, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/JAC-minutes-9-30-19.pdf)
			2. [Meeting Minutes from October 7, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/JAC-minutes-10-7-19.pdf)
		9. [Speaking Intensive Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/speaking-intensive-committee/)
			1. none
		10. [Teaching Center Advisory Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/teaching-center-advisory-committee/)
			1. [Meeting Minutes from September 10, 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/TCAC-Minutes-9-10-19.pdf)
		11. [Writing Intensive Committee](http://ufc.umw.edu/committees/other-university-advisory-and-special-interest-committees/writing-intensive-committee/)
			1. None

All university committee reports and minutes unanimously approved

## IV. Unfinished Business

All items of unfinished business are currently under review by university committees.

## V. New Business

1. [Action Items for October 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/October-2019-DBL-Minutes.pdf) – Distance and Blended Learning Committee
* Unanimously approved
1. [Action Items for October 2019](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/10/Honors-Program-Committee-Action-Items-10.03.19.pdf) – Honors Program Committee
* Unanimously approved
1. [Action Items from October 3, 2019](http://academics.umw.edu/curriculumcommittee/files/2019/10/UCC-Minutes-10-3-19.pdf) – University Curriculum Committee recommendation – to approve eight new courses in HISP and JAPN
* Unanimously approved
1. [Motion: The After Mary Washington and Beyond the Classroom requirements in the new general education curriculum may be taken on a Pass/Fail basis.](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Gen-Ed-Motion-PassFail-.pdf) From the General Education Committee
* Miriam Liss mentioned that there are some courses that are allowed as zero credit and so following this line of reasoning, pass/fail should be allowed for these courses.
* Angela Pitts: There is a limit to number of pass/fail courses a student can take (7) and this will remain unchanged if this policy is implemented.
* IDIS courses may need to be changed to graded or allow this policy to apply to these courses
* Unanimously approved
1. [A Resolution for UFC to Acknowledge the Serious Threat of Climate Change and Promoting a Transition to 100% Renewable Energy](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/UMW-Faculty-Council-Draft-Resolution-on-Climate-Change-and-Renewable-Energy.pdf), submitted by UFC members Angela Pitts and Laure Mentore on behalf of Eric Bonds
* Laura Mentore: Symbolic gesture of support for the work already being conducted by Presidents Council on sustainability.
* Angela Pitts: Commented on how the administration is forward looking with respect to climate change issues
* Eric Bonds: all state agencies should move to renewable energy by 2050; this resolution is consistent with this mandate from Northram.
* Friendly amendment by Greg Stull: change board of directors to board of vistors
* Unanimously approved
1. [Motion: To move faculty awards presentation from commencement to April faculty meeting](https://ufc.umw.edu/wp-content/blogs.dir/3211/files/2019/09/Motion-to-Move-Faculty-Awards-to-April-Faculty-Meeting.pdf). Submitted by Anand Rao on behalf of David Rettinger

· BOV wants to give a faculty award for leadership and governance (raising money right now). The BOV wants this award to be given at commencement. Nina pointed out the BOV that first and last all faculty meetings rather than at commencement.

· Slightly change charge of Sabbaticals committee to include all awards (since this committee said this was not in their purview)

* In COE, many members wanted to keep awards at commencement rather than at faculty meeting (Jennifer Walker)
* John Morello: Some of the faculty awards my need to be given at commencement since the donor specified that the award be given at commencement
* For example, the Simpson award and the young faculty award
* Could be possible to give some of these awards, but simplify and shorten the discussion of the faculty awards
* Andrew Dolby: what about discouraging adding more awards
* Suggest to BOV that we do not add the leadership award to commencement, but included at honor convocation. Perhaps move some of the other awards to honor convocation. (Anand Rao)
* Angela Pitts noted a relationship between honor and leadership as well
* Nina: good idea to include teaching awards at commencement, but maybe not some of the other awards such as the faculty leadership award
* Item is tabled for further discussion

## VI. Announcements

## No announcements

## VII. Adjournment – Meeting Adjourned at 5:06pm

The next UFC meeting will be held on December 4, 2019, from 3:30-5:30pm in the HCC Digital Auditorium.