

University Faculty Affairs Committee

Minutes

October 10, 2019

3:30pm, Combs 236

In attendance: Betsy Lewis (at-large, Chair), Jennifer Magee (at-large, Secretary), Randall Reif (at-large), Xiaofeng Zhao (COB), Jo Tyler (COE), Eric Bonds (CAS)

Meeting was called to order at 3:34 pm.

I. Approval of minutes from September 12 (Approved via email before September UFC meeting)

II. Old Business:

A. Section 4 of Faculty Handbook (Procedures Regarding Termination)

The committee did not receive draft Handbook language from Nina.

B. Section 6 Faculty Handbook (Annual Evaluation)

Discussion of need for percentage weighting for faculty with special assignments. This may or may not need to go into handbook.

Committee unanimously agreed to use meets, exceeds, or does not meet expectations as ratings for the categories of teaching, service, and professional activity. Discussion of the necessity of an overall rating. We will return to this.

The committee spent much time discussing and making edits to this section of the Handbook, especially as related to descriptions of the ratings.

Committee will read edited version and bring comments to next meeting.

C. Meetings outside of academic calendars (Leigh Frackelton); Duties outside contract period (Keith Mellinger)

Committee has been discussing the issue of faculty meetings scheduled during times when the University is open, but classes are not in session. We determined that we did not have sufficient time to address this concern at this meeting. If the UFC would like to take up this issue at their next meeting, they may. If not, our committee will take it up in November. We also did not have time to discuss the more general issue of duties outside of contract periods.

Meeting adjourned at 4:58 pm.