

Minutes

UMW College Faculty Organization Committee

August, 19, 2020 12:45PM

University Hall

Members in attendance:

- Janine Davis (JD), Christy Irish (CI), Suzanne Sumner (SS), Donghyun Lee (DL), Smita Jain Oxford (SO)

Members not in attendance:

- Wei Chen (WC) (on leave)

1. Call to Order: JD, 12:40 P.M.
2. Approval of Minutes – No previous minutes
3. Unfinished Business
 - a. Schedule next meeting- next meeting will occur in next two weeks electronically.
 - b. Select Chair- DL and JD agree to co-chair
 - c. Select Secretary- CI will be secretary, DL will report elections for CAS
 - d. Voting List- Committee will vote electronically on new posts to fill in the next two weeks.
 - e. Report- SS is going to post report and committee will review if we need to change language in handbooks.
4. New Business
 - a. CI will create Canvas site to host files and documents specifically for UFOC. We still need to upload certain documents to UFC webpage.
 - b. SO is getting recommendations for COB placements at their college meeting on the 21st.
 - c. Check faculty handbook for rank and call, as COB and COE have trouble filling standing committees with higher ranks.
 - d. Check with UFC is proxy is allowed for UFOC committee member for up to 1 year, as nomination has backed out.
 - e. JD and DL collect committee officers.
5. Adjournment: CI adjourned the meeting at 1:15PM.