

University General Education Committee Meeting Agenda
April 10, 2019
4 p.m.
HCC 111

Present: Nicole Crowder (CAS; chair), Brooke DiLauro (CAS), Chris Musina (CAS; secretary), Kelly Perkins (CAS), Farhang Rouhani (CAS), Marie Sheckels (CoE), Debra Schleef (ex officio), John Morello (ex officio), Rita Dunston (ex officio), Brian Ogle (ex officio), Tim O'Donnell (ex officio)

Absent: Lance Gentry (CoB)

Meeting Began: 4:04

Minutes

1. Minutes from March 11, March 13, March 18, 2019

Approved as Submitted

2. Requests for general education designation re-evaluation (annotations from Patricia Sarkuti)
 - a. J- CLIM-102 for NS credit. This was sent to the UMW Dept. Chair first to see if it might be approved for EESC-111 or EESC-112. It was denied. No, this course is not equivalent to either EESC 111 or 112, which are much broader in content and scope. However, this might qualify for Geography's Weather & Climate class, which was doubtful, as this course is narrowly focused on Climate Change (and not Weather per se). This should go to Jackie and come back to us in the Fall after going through the proper sequence.
 - b. POUL-4150 for GI credits. ***This student is supposed to graduate at the end of Summer 2019.*** Not Approved.
 - c. BIO-221 for NS credit. This was sent to L. Lewis on 2/12/2019 but have not heard back, and the student did not submit the NS questions since we were sending it to the Dept. Chair first. ALREADY HAS - DO Not Need to consider.

3. Curriculum implementation
The committee discussed the timeline for implementation of the Gen Ed revision.

Tim O'Donnell looked at implementation from last time and brought forth what we need to do: form teams; identify, polish and refine the outcomes; and assessment. The committee agreed that we need to make sure it is those who understand assessment to work in the working groups over the summer.

Kick off meeting May 14, and ready for delivery August 15th.

Phase 2 - UFC would receive this by Aug 16 and have time in Sept. to review the outcome.

It was asked if the committee ought to meet and discuss the outcomes before they go out, and discussed the current members time on the committee in the coming year(s).

Phase 3 will happen after the UFC approves the outcomes.

Groups would need to include at least 1 member of a summer working group, as well as department chairs.

Phase 4 - we need to ascribe this into degree works and finally catalog production, to go live via Web May 15th, Print July 15th

What is missing is notification to students of their options to phase into the new curriculum, however the last time there was a revision, in March a letter went out to all students, with a form due a month later to switch. The Registrar said they can run batch audits and see who the new Gen ed would benefit and offer it to those students.

The last time, the student would have needed to have taken the FSEM and meet with your advisor, which ought to happen again this time.

At this point the committee decided there should be two teams - transition team and marketing team.

We also need to address - from the official person vs social media - here is what the plan will be, here's the original, here's the new, here's the procedure if you'd like to switch.

Something high up and from a point of authority needs to go out to the students sooner than later - but a lot of questions need to be answered before that.

The committee discussed which categories need to have their learning outcomes tweaked.

First looking at which don't -
FSEM, Oral, Written, Language, Quantitative, Nat. Science, Beyond the Classroom,

Nat Sci - changed 3 yrs ago - they were standardized.

Changed Sig 3 yrs ago - HES, EL, ALPA.

The committee discussed if math be more narrowly focused? should we tweak or change?

It has been submitted to SCHEV and so it was decided: no.

We need to look to the courses, and be sure they truly meet the Learning Outcomes. We have updated the course proposal form to address the L.O.s

Does any work with BTC/EL need to happen to integrate CE?

We will need to look at the CE LOs, but it was set up so CE would directly transition into EL. Debra Schleef will check with CE committee.

The committee established a date for the working groups - Tues. May 14th.

Could just be a working day retreat - or meet a couple of times, some space to think. Last time was approx. 10 hours. which suffered when the follow up work did not happen.

Chris Musina - Arts

Brooke DiLauro - Humanities

Marie Sheckels - AMW

Farhang Rouhani - Social

Nicole Crowder -Digital

Debra Schleef will fill out the rest of the team, an appointment comes from the provost.

Last time it came from the provost.

Identify those who would work well in that post. Explain that it is 10 hrs, there is a stipend, with a finished project. How many people on each team: 3 - 5? Provost needs to invite faculty, special pay forms need to be signed. John Morello needs the list by May 7th and 10th.

The committee went onto the next procedural questions - Gen Ed committee roles constituted next year? We take the packages to the UFC. Do we want to see them as packets as a committee? Approve them digitally and submit for the August UFC meeting. Committee will work over the summer with an E-Vote.

The committee set a goal of submitting work July 1 to all faculty for feedback.

The committee also discussed that one communication needs to go out to campus community, letting chairs know now they will be involved early in the year.

Questioning if there should be courses the chairs pick that also count for the Gen Ed next year. Discussed the idea that dept. chairs designating current Gen Ed courses in 2019/20 to count in the new Gen Ed "grandfather courses". However this proposal for the chairs to select and grandfather - may tie our hands. We expect that QR, NS, EL are largely going to stay the same. It would be confusing, and hard on the registrar.

The decision was made to limit the expectations of the chairs and their involvement. Send the forms out to the chairs as soon as possible - regarding submitting courses.

Discussing again what would need to be resubmitted, the committee came to the conclusion that the WI and SI in the major are in the major and not Writing in the discipline and that the learning objectives do not need to be rewritten.

Everyone in a methods of investigation and connections will need to be resubmitted.

The committee then looked at document outlining marketing for the new Gen Ed Program, and edited elements of the document.

The changes were: Changed the wording to reflect that WI and SI in the major ensure all students learn to write in their majors. Cleared up issues in the Language Requirement statement. Clear up the statement, remove mention of other schools. Changed wording in the opening statement of the document Components > Layers. Altered Flexibility and choice, opting for tailoring over accessorizing. Altered Methods - take out "courses are"

The committee also suggested putting the chart on the back of this document making it a single page. Nicole Crowder updated the chart with new wording to make it clear.

Transition Planning -

Our desire to self market to move new students into the new Gen Ed, and a deadline gets students to actually change. The general idea is that we say to students: "Here's when it goes into effect - here's the categories, here's the plan for populating. We'll have those decided by this date. Stay tuned - you'll be able to think about switching." This comes out in November, then there is an option in March (during advising and course selection).

The committee talked about how new students this fall will be the most likely switchers, and that we should be able to answer their questions. This will go to a subset of the transition group most directly involved. Who ought to take charge of the transition group?

The committee discussed that the first, most important, thing was communication to all students, by next week. There needs to be a clear statement - that students need to do the whole program. You cannot just choose a la carte. Once a student switches, they cannot go back. John Morello will work on a draft letter to be sent around.

The committee discussed transfer students, articulation agreements, and how they work within the new curriculum. Also discussed the transfer passport, and how that works with our new Gen Eds. They may impose some challenges to incoming transfers coming in in 2020. This will have to go before the Academic Affairs Committee and will go before them in Sept.

4. The committee discussed office elections for next year

Chair - in any single term you can serve for two consecutive years

Nicole Crowder

Secretary - to be spoken of in the future.

Meeting Adjourned - 5:57pm