

Subject: FW: Report on the meeting of the CAS Faculty Council
Date: Thursday, September 19, 2019 at 10:10:59 AM Eastern Daylight Time
From: John Morello (jmorello)
To: Anand Rao (arao), Angela Pitts (apitts2)
CC: Nina Mikhalevsky (nmik), Keith Mellinger (kmelling), Zach Whalen (zwhalen), Rachel Graefe-Anderson (rgraefea), Marie Sheckels (msheckel), Janine Davis (jdavis7)
Attachments: CourseLeaf Catalog CIM Brochure.pdf, image001.png, image002.png

Good morning.

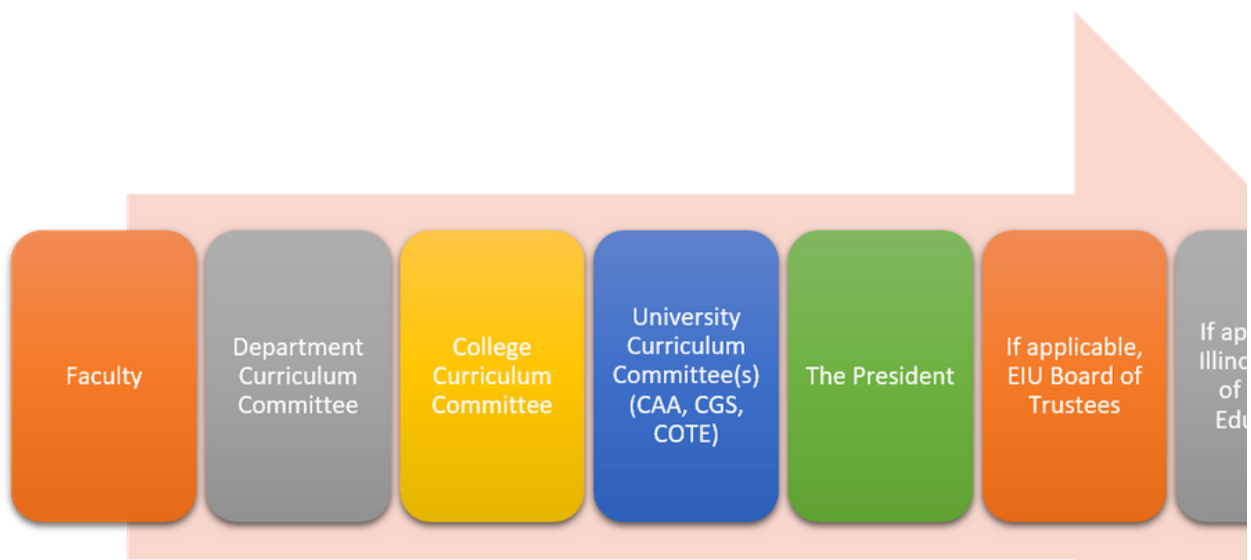
We are getting ready to begin the process of developing a fully online curriculum approval process that will replace our current “partly” online process. The goal is to have this in place for the 2020-2021 academic year.

The College Curriculum Committee Chairs and the UFC member to the UCC will be involved in development of this process as we construct our new online workflow. In today’s UCC meeting I’ll be discussing the first steps in this planning process as we get started on what will be an intricate project. But the end result will produce efficiencies in how curriculum proposals are moved from start to finish.

Any suggestions are welcome. For the time being, we will be building a system that reflects the Curriculum Approval Process approved by the UFC in 2012. I’ll also be happy to explain how the new product we are implementing (CourseLeaf CIM) will work in a general way as we structure our specific implementation of it. You might appreciate the attached brochure outlining the product in general terms.

Having studied many other university curriculum approval processes, I can say that the levels of approval we have are not out of line with what is typical. For example:

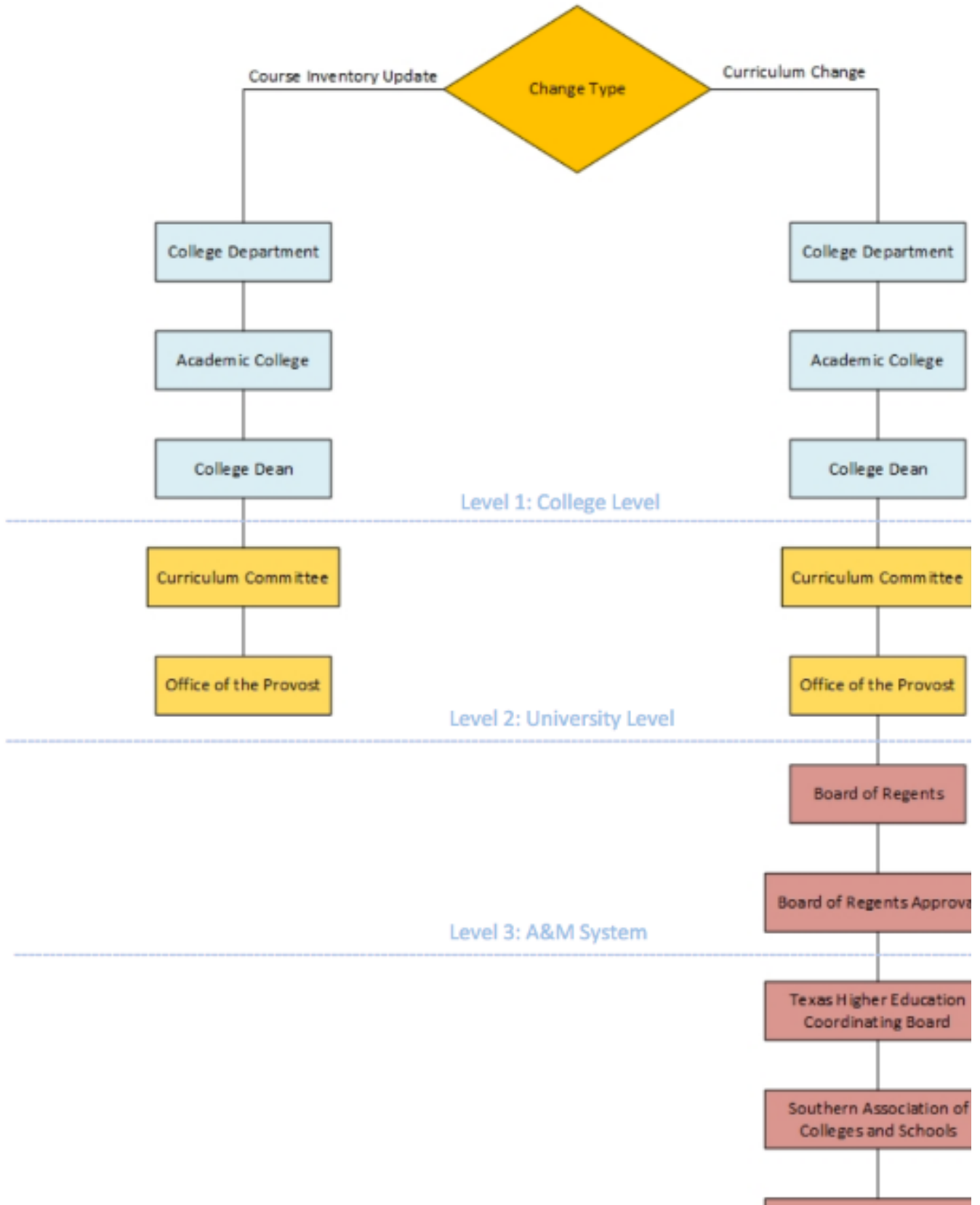
Eastern Illinois University



EIU Curriculum Revision Flowchart



Texas A & M University - San Antonio



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From: "Angela Pitts (apitts2)" <apitts2@umw.edu>
Date: Thursday, September 19, 2019 at 9:31 AM
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Subject: Report on the meeting of the CAS Faculty Council

Dear Colleagues,

In the interest of keeping communication open between the faculty and faculty governance, I wanted to send a report to you summarizing the work that we have been doing in the CAS Faculty Council.

1. Yesterday, we considered and approved unanimously a resolution, authored by Jennifer Barry (RELG) offering support for the work of the Coordinated Campus Response Team in addressing sexual and gender-based violence on campus. I have attached that resolution for your perusal, and it will now go before the UFC for consideration.
2. In recognition that: many faculty feel over-burdened by service to several layers of governance committees (college and university); that the curriculum approval process currently has four layers [CAS Curriculum Committee, CAS Faculty Council, University Curriculum Committee, UFC], which is burdensome to faculty and departments going through the curriculum approval process; that we now have a mature university governance system that can and should address most issues that arise in faculty governance; and, that coordinating times/dates for faculty of committees to meet in person is often challenging, the CAS FC has created three working groups to draft up options and suggestions for consideration within CAS and, where relevant, by the UFC.
 1. Electronic Meetings: this working group will think through means, process, best-practices, for those CAS committees which would like to host electronic meetings.
 2. Revising Appendix F: this working group will think through the current constitution, roles, responsibilities, and procedures governing the CAS Faculty Council as they are outlined in the Faculty Handbook and suggest changes (with a view to serious streamlining) where needed.
 3. Faculty Governance: this working group will propose ways to streamline faculty governance in general, as it relates to CAS.

As ever, if there is any matter relating to the College of Arts and Sciences that you would like the CAS FC (and/or any of these working groups) to take up, or if you have any comments about the above that you would like to share, please feel free to contact me or any of the members on the council.

Thanks and best wishes for a wonderful week,

Angela

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