

Academic Calendar and Faculty Work Expectations

The UFAC received a request from a faculty member who is questioning whether or not they are required to attend a meeting called for the week in January before spring classes start. The faculty member claims that given language in the Faculty Handbook, faculty should not be compelled to attend a meeting before classes start, citing section 3.13.7 on Annual Leave. UFAC is considering handbook language regarding faculty work expectations and calendar references, but does not feel that it will conclude this discussion before the January meeting referenced, and has asked UFC to consider the issue. The matter has been included as a matter of discussion.

Relevant Faculty Handbook sections addressing this:

3.13.7 Annual Leave Annual leave is not earned by either full-time or part-time teaching faculty. Faculty have various breaks and vacation times when classes are not in session; these times are listed on the academic calendar and also published in the current *Academic Catalog*.

5.4.1 The Academic Year The calendar of the academic year is published at least a year in advance. Faculty with 9-month appointments are expected to be available to meet their contractual responsibilities to their respective college during the entire academic year between August 16 and May 15. Any exceptions are considered to be leaves of absence, and must be approved under the appropriate leave policy in section 3.13. The various breaks and vacation times listed on the University Academic Calendar, and as published in the current *Academic Catalogs*, are to be strictly observed.