

University Faculty Council Meeting Minutes

March 27th, 2019

Digital Auditorium, HCC

3:30-5:30pm

Members in Attendance: Victoria Russell (COE), Courtney Clayton (COE), John Broome (COE), Rachel Graefe-Anderson (COB), Dave Henderson (COB, UFC Secretary), Kashef Majid (COB), Deb O'Dell (CAS, Health, PE, & STEM), Andrew Delaney (CAS, Health, PE, & STEM), David Stahlman (CAS, Social Sciences), Jackie Gallagher (CAS, Social Sciences, UFC Chair), Laura Mentore (CAS, Social Sciences), Jason Matzke (CAS, Arts & Humanities), Helen Housley (CAS, Arts & Humanities), Eric Bonds (CAS, At-Large), Marcel Rotter (CAS, At-Large, Parliamentarian), Anand Rao (CAS, UFC Chair Elect), UMW Provost Nina Mikhalevsky (Ex Officio); Matt Good (Student Government); Angela Pitts

Proxies: Deb O'Dell for Sarah Morealli

Guests: Pete Kelly, John Morello, Nicole Crowder, Tim O'Donnell, Alexander Lee, Rosemary Arneson; Brooke DiLaurio, Kelly Perkins, Chris Musina, Rosemary Arneson; Davis Oldham, Mary Beth Matthews, Nicole Crowder, Debra Schleef, Marie Sheckels, Rita Dunston, Keith Mellinger

Not in attendance: Pam Lowery (Ex-Officio), President Troy Paino (Ex-Officio), Sarah Morealli (CAS, Health, PE & STEM), Lynne Richardson (COB Dean)

This meeting can be viewed [here](#) (UMW log-in required).

- I. Call to Order: The meeting was called to order at 3:30 pm by Jackie Gallagher.
- II. Previous UFC Meeting Minutes: There are two typographical errors in the February 27th, 2019 minutes recognized by Deb O'Dell. Dave Henderson, UFC secretary, has corrected these errors. UFC approved the minutes unanimously.
- III. Order of the agenda: The agenda order was changed to begin with general education because the UFC wanted to devote as much time as necessary to that topic.
- IV. Reports

- a. **UMW President's Report**: President Paino's report can be accessed [here](#). Highlights include student success, the Tech Talent Summit in Stafford, giving day, and student recruitment.

- b. **UMW Provost Report**:

Annual security training. The annual security training is required for faculty by 4/16. If not completed by 4/16, you will lose your network access. This includes adjuncts. If you get locked out, you will need to call the helpdesk to regain network access. Students who are employed at UMW will also need to complete this security training.

Commencement. Commencement is near. UMW has already received its first set of appeals.

Budget. Almost finished with next year's budget; will finalize it over the next two weeks. Provost Mikhalevsky is optimistic that we are at the end of the cuts for academic affairs.

- c. **CAS Dean Report:** The CAS Dean report can be accessed [here](#).
- d. **COE Dean Report:** No report.
- e. **COB Dean Report:** No report.
- f. **Student Government Association Representative Report:** No report.
- g. **SAC Report:** No report.
- h. **UFC Chair Report:** The UFC Chair's report can be found [here](#). Highlights include "UMW Can We Talk?", Huron Steering Committee, and BOV Executive Committee.
- i. **UFC Vice Chair Report:** The UFC Vice Chair's report can be found [here](#). Highlights include the faculty governance workshop, and faculty governance survey.
- j. **Faculty Senate of Virginia:** The Faculty Senate of Virginia report can be found [here](#).
- k. **University Committees Minutes, Reports and Action Items:**
Motion: The UFC unanimously passed a motion to approve all committee meeting minutes. All action items will be considered separately.

V. Unfinished Business:

University Budget Advisory Committee: The University Faculty Organization Committee has been charged with writing new duties for this committee. **This remains tabled.**

Update on the "Blue & Gray Press Statement of Policy" from the Journalism Advisory Committee: **This remains tabled.**

Two Action Items from the University Academic Affairs Committee:

1. Action Item: Revised attendance and absence policy.
 1. This is tabled and sent back to UAAC for revisions.
2. Action Item: Revised appeals process to walk at graduation
 1. Unanimously approved by the UFC.
3. Action Item: Internships in Academic Departments
 1. Unanimously approved by the UFC.

Regalia at commencement: Motion (submitted by Gallagher/Rao) to allow advisers/supervisors to give permission to student groups to wear appropriate commencement garb.

2. 6 yes; 7 opposed. UFC did not pass this motion. Appeals for different academic regalia will need to be assigned to an existing or a new committee.

Day on Democracy. The UFC voted on two motions:

1. *Express our support for the fundamental ideas outlined by the student group Citizens United.*

Unanimously approved by the UFC.

2. *Method of implementation (all classes are canceled, or some; whether and how the instructional day is made up; and so on). Dave Stahlman has written a motion on the latter for discussion.*

Most of the discussion for the second motion focused on cancellation of classes on the Day of Democracy.

13 yes; 5 opposed. UFC passed the motion.

VI. New Business:

Proposed General Education Curriculum:

Nicole Crowder answered questions and clarified a few points. The UFC then addressed each section of the General Education Committee proposal.

Section 1, Foundations

Marcel Rotter introduced a change to the learning outcomes regarding languages in the latest proposal – the MDLL department wants to replace them with ones currently in place for intermediate courses (in this document:

<https://provost.umw.edu/files/2018/08/General-Education-Requirements-Learning-Outcomes.pdf>

- MLL: Students can participate in conversations and give presentations on familiar topics using complete sentences. Classical: Students can understand the phonology of the target language and can correctly pronounce and recite prose and poetry in the language.

- MLL: Students can write briefly on familiar topics and present information using a series of sentences. Classical: Students can write brief compositions in the target language.
- MLL: Students can understand the main idea in messages and presentations on familiar topics related to everyday life and personal interests and studies. Office of Institutional Analysis and Effectiveness (November 2017) Classical: Students can understand the main idea in simple messages and presentations on familiar topics.
- MLL: Students can understand the main idea of literary and non-literary texts when the topic is familiar. Classical: Students can understand the morphology and syntax of the target language, and can understand literary and non-literary texts.
- Both: Students are acquainted with the variety of cultures and cultural perspectives associated with the target language.

Several of the learning outcomes in the proposal are provisional at this point.

Section 2, Methods of Investigation

There was discussion about the two additional Methods courses and the exact intent of their inclusion. The council decided that wording should be changed so that the two additional courses could not be in the same subject area – i.e. “Two additional courses from any two of the five methods in this section”. This will allow for both breadth and depth but will not allow for three general education courses in one subject area.

Section 3, Connections

Discussion about Digital Fluency and the meaning of this across-the-curriculum; decision to replace “fluency” with “intensive” which is considered a higher-order of learning – so the requirement is now **Digital Intensive**. There are documents in the UFC Membership & Meeting Materials relating to digital; reports from a task force and the library. There will be no change to resources – basically, faculty will be supported by DTLT and the Digital Knowledge Center will continue to help students.

Discussion about **Beyond the Classroom** and After Mary Washington and how they are different. Due to considerations of faculty workload and community exhaustion, and the fact that two Beyond the Classroom courses might be an unreasonable imposition on transfer, non-traditional and economically-disadvantaged students, it was decided to reduce that to one Beyond the Classroom course.

After Mary Washington is intended as a career-focused course, and is already offered in a few departments (Education, Business, and Theatre); other departments are developing courses (Geography). Tim O’Donnell explained that there is plenty of capacity in existing IDIS courses and with the hire of a new Director of Career &

Professional Development, there will be other such courses available. There is no requirement for majors to develop such a course. Students have expressed the desire for this kind of experience. Employers are likely looking at any UMW graduate in the same way, so it is valuable to have a similar experience for all UMW graduates.

There was no discussion of Diverse and Global Perspectives, or the Writing/Speaking in the Major requirements.

UFC voted on each section by secret ballot, with a line-by-line vote on section 3, Connections. **The UFC passed all sections.**

The UFC then addressed voting by faculty on the General Education Committee proposal:

Previously approved by UFC: Anand Rao (vice-chair, UFC) and Jackie Gallagher (chair, UFC) move to hold an electronic vote on the general education curriculum after the final proposal has been presented. The secure ballot will be sent out by Debra Schleef to full-time instructional faculty only, per section 2.1.4 of the Faculty Handbook regarding Voting Privileges at Meetings of the General Faculty.

Rationale: holding an electronic vote will allow all faculty to vote anonymously on this important curriculum item, without requiring a public meeting at which quorum would have to be established and a paper ballot conducted.

2.1.3 Special General Faculty Meetings Special General Faculty meetings may be called by the President of the University or the Provost; at least three days notice in writing shall always be given, except that the President or the Provost may call an emergency meeting at any time to deal with a specific issue. Such an emergency meeting shall have plenary powers but shall not be bound by the rules on order of business. Submission of a petition with the signatures of ten members of the faculty above the rank of instructor representing five or more departments with one member from each of the University's colleges shall be sufficient for a General meeting of the faculty to be called. Any action of the University Faculty Council may be debated at such meeting, subject to the requirements contained in §2.5. The rulings of the General Faculty at these meetings will be final, subject to approval by the Board of Visitors.

2.1.8 Quorum One hundred members of the general faculty with (1) at least five members from each of the University's colleges and (2) representation from at least ten different departments shall be a quorum for the transaction of business. A smaller number may only adjourn.

UFC Electronic Vote Motion - March 27, 2019

The Gen Ed secure ballot will be sent to full-time instructional faculty, per section 2.1.4 of the Faculty Handbook regarding Voting Privileges at Meetings of the General Faculty. As a vote of the faculty, the results of this vote are binding and not reviewable at the April General Faculty meeting. The ballot will be distributed via Qualtrics, which will allow for an anonymous vote while ensuring that: 1) only full-time faculty vote, and 2) quorum is met. The electronic ballot will be made available for faculty vote for a minimum of three business days. The results will be shared with all faculty upon completion of the vote.

UFC passed this motion unanimously.

If possible, Debra Schleef will prepare the ballot on Friday (3/29/2019) with the intent for it to be emailed to faculty Monday morning (4/1/2019). The survey will conclude at the end of the day on Wednesday, 4/3/2019. The results will be announced by Thursday, 4/4/2019.

The revised version of the proposal is available [here](#).

Report: [The Library and Digital Fluency](#): Rosemary Arneson (referred to in Feb 13 gen ed committee minutes, concerning DI designation). This was not discussed during the UFC meeting.

VII. Announcements: [TEDx in Fredericksburg](#), call for participants.

VIII. Adjournment: Meeting adjourned at 6:11 PM. The next UFC meeting will be held on April 15th, 2019, from 3:30-5:30pm in the HCC Digital Auditorium.